Annual Meeting Business Meeting
March 14, 2025
Tampa Bay History Center
Tampa, Florida

Call to order

- Angie Novak called the meeting to order at 2:30 pm

Approval of the minutes from October 17, 2024

- Lauren Adkins motioned to approve the minutes from the mid-year meeting; Janet Chan seconded. All approved; no dissension.

President's Report (Angie Novak)

- Position changes: Pammy Herring resigned as webmaster; Melodie Gardner is our new Webmaster.
- Kris Young resigned as Archivist; Daisy de la Rosa (FIU) is our new Archivist.
- Meeting Attendance: 29 members; 8 vendors

Treasurer's Report (Dottie Kelly) - Addendum to the Annual Report.

- The treasurer's report is at the end.

Honors and Awards (Carrie Adams)

- Student Scholarship: Damion Beckett (USF)
- Professional/Paraprofessional: Dottie Kelly, Treasurer
- Librarian of the Year: Angie Novak

Membership (Janet Chan)

- Membership drive started in January: 78 current members (last year: 84)
- Outreach to library schools (FSU, USF) resulted in 4 new members
- Outreach to 40 health science librarians in Florida identified as potential members
- Meets monthly to plan events & programs
- Hosted two virtual Let's Talk Shop events (idea and advice sharing)
- Committee Members: Kristen Kroger, Kendra Heinold, Jaclyn Castek, Cynthia Du Chaussee, Lauren Cocke, Cali Robins, Tsu Yin Lue

Continuing Education (Layal Hneiny, Ardis Hanson) - Addendum to the Annual Report

- At the mid-year meeting on October 17, 2024, the CE "Critical Conversations: Building Workplace Communication Skills" CE workshop, given by Dr. Lyle Q. Foster, provided an interactive scenario, a pre- and post-test assessment, practice exercises, job aids, readings, and additional resources.
- At the Spring annual meeting (March 13, 2025), the "Engaging Communities For Information Resilience: Trust-Building Through Information Diplomacy" by Professor Bethany McGowan described information diplomacy to strengthen community partnerships using case studies and current research.
- Ardis formally recognized Layal Hneiny, co-chair of the CE committee, as the primary driver for organizing this year's CE classes.

Nominating (John Reynolds for Jorge Perez)

- Two positions to fill
    - Vice President: Layal Hneiny – University of Mami
    - Secretary – 2 nominees: Christopher Eaton (UF) and Krystal Bullers (USF) resulted in a tie vote. Chris Eaton won the rematch.
- Members: Jorge Perez, John Reynolds, Jaclyn Castek
- Voting integrity- voting email was sent to members only; each member was allowed to vote only once; votes were separated from the person voting.

Strategic Planning (Jaclyn Castek for Jorge Perez)

- Strategic Planning has been updating the Policies and Procedures. There are a few more sections to review. They will go to the Executive Board for approval.
- Committee Members: Jorge Perez, Jaclyn Castek, Barbara Sorondo, Layal Hneiny

Blog Editor (Angie Novak for Courtney Pyche)

- Since the Annual Meeting on March 29, 2024, blog views have increased by 112%. Thirty (30) blog posts in the past year.
- Decided to close comments since there hadn't been any anyway.
- Clarified that we would post only job opportunities shared by FHSLA members.
- Volunteers are welcome to join the Blog Team!

Social Media Coordinator (Angie Novak for Melissa Hood)

Media Site	Followers / Group Members	Posts since Oct. 1, 2024	Views/Impressions (last 90 days)	Comments

Facebook	121	13	6-28	None
LinkedIn	81	13	6-23	None
X	51	13	0-5	None

- Need to revisit where FHSLA is posting. Consider removing X since it has the smallest number of followers and views.
- The News page on the FHSLA website includes feeds for Facebook and X, but the X feed doesn't currently work, likely due to the name change from Twitter to X.

Webmaster (Melodie Gardner)

- Developed the 2025 meeting site
- Email Melodie with pictures from the meeting

Old Business

- Angie sent the membership a recap of the Executive Board Meetings to keep everyone updated.
- At the 2024 Annual Meeting, attendees said they wanted more CE, professional development, and networking.
    - We had a mid-year meeting, a virtual tour of Florida, library updates, CE on Critical Communication Skills, and the Advice/Idea Exchange Session.
    - A second Let's Talk Shop advice/idea exchange was held in January.

New Business

Bylaws

- Allison Howard reviewed the major changes to the Bylaws. The revised bylaws (2 copies) and the major changes document were available on all the tables and also posted on the meeting website under the Conference Readings & Posters tab.
- Bylaws Committee: Angie Novak, Layal Hneiny, Allison Howard

Librarian of the Year Award Name Change to Member of the Year Award

- Angie Novak shared that changing the Librarian of the Year to Member of the Year was made to be more inclusive of both librarians and paraprofessionals and that the number of years required as an information professional was also reduced.
- Changed the language from "important contributions" to "Impactful contributions" in either their library or FHSLA

- Approved by the Executive Board
- Membership will vote
- Discussion on Award
  - Suggested name: Distinguished Member of the Year - more weighty
  - Discussed changing the name depending on the award winner (not popular – would sound like two different awards)
  - Limit it to FHSLA activities, not job-related library work (volunteer vs regular job)
  - Keep contributions to the profession only, but not to FHSLA specifically
  - The Executive Board will discuss the feedback and bring it back to the membership

New Distribution List

- Gaggle.com
- Membership Directory – only members can see this
- Can set up your profile with additional information not on the registration form, such as job position and interest areas.
- Can select your own settings.

Mentorship Program

- The Membership Committee will send out an interest form where members can identify their area(s) of expertise, willingness to be a mentor, and/or mentee interest.
- The Membership Committee will assign mentors/mentees.
- The Mentorship is for 1-year with the option to renew.

Passing of the Gavel

- Passing of the gavel from Angie Novak to Roxann Mouratidis as the new FHSLA President

Adjournment

- Allison Howard made a motion to adjourn; Stephanie Harris seconded the motion.
- Meeting adjourned at 3:34 pm

Florida Health Sciences Library Association
2024-2025 Treasurer's Report

Beginning Balance: January 1, 2025	**$12,690.51**
Ending Balance: March 31, 2025	**$12,986.08**
With checks and credit forthcoming.	

Income

Membership Dues 2025	
● PayPal	$ 1,095.00
● Checks	$ 452.00
Annual Meeting Registrations	
● PayPal	$ 2,990.00
● Checks	$ 390.00
Vendor Donations	$ 2,405.00
Credit (Canceled Lanyards Order (Angie))	$ 124.83
Total Income	**$ 7,456.83**

General Expenses

Paid in 2024	
● State Annual Report (see certificate below)	$ 70.00
● Website Host Monster 3yr	$ 637.56
● MLA Courses given on 6/3 and 10/24	$ 300.00
● Mugs 4Imprint Inc ordered by Jorge	$ 647.52
● Gaggle (new listserv) 206.00	$ 206.00
● Presenter for Annual Mtg ck cashed late	$ 200.00
● **Deducted prior to balance of January 1,2025**	**$ 2,061.08**

2025 Annual Meeting and CE Expenses

● Venue Tampa History Museum (includes meals)	$ 6,159.86
● MLA CE course approval	$ 75.00
● MLA CE license fee/scheduling	$ 112.50
● Supplies for Conference	$ 557.05

- Costco Snacks: 97.41
- Amazon Siser EasyWeed Heat Transfer Vinyl 16.05
- Display Stand: 10.15
- Staples 8.97
- K2awards 40.44
- Lanyard custom 261.01
- Enamel pins 76.00
- Name tags 47.02

Honors/Awards Plaque/Certs., Scholarships	$ 51.05
(Reimbursed Carrie for Librarian of the Year Frame)	
Scholarship award Emily Hannum (2024)	$ 232.54

Replacement Award Librarian of the Year (Jessica Daly) (2024)	$ 40.44
Meeting Expenses	**$ 7,228.49**

State of Florida
Department of State

I certify from the records of this office that FLORIDA HEALTH SCIENCES LIBRARY ASSOCIATION, INC. is a corporation organized under the laws of the State of Florida, filed on March 20, 1984.

The document number of this corporation is N02062.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on April 4, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fourth day of April, 2024

Secretary of State

Tracking Number: 9235845484CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication