

Florida Health Science Libraries Association (FHSLA)
2023 Business Meeting

March 24, 2022
Zoom Video Conference Call, 11:15am

Call to Order

Meeting was called to order at 11:15 AM

Approval of Minutes from Spring 2022 Meeting

- Jaclyn Castek made a motion to approve the minutes from Spring 2022 meeting
- Tara Brigham seconded the motion

Officer Reports

○ President

- Susan Harnett: Our goal at FHSLA: represent, mentor and support Health science librarians in the state of Florida.
- FHSLA will support this mission by seeking partnerships with other health science library organizations, on the state, regional and national levels.
- Thank you members of the FHSLA Executive Committee for their dedication and hard work, keeping FHSLA up and running.
- Encourage all of our members to volunteer for a committee or an office.
- We will hear reports from the executive committee.

○ Treasurer

- Dottie Kelly: Regions Bank and PayPal totals as of 3/31/2023 are \$19,168.17.
- Panelist and speaker fees will be deducted after the annual meeting.
- Bank switched to Regions from Bank of America

Committee Chair and Appointed Position Reports

○ Continuing Education-Ardis Hanson, Mary Kate Haver, Alia Spencer

- FHSLA co-sponsored the CE Building a Team Based Systematic Review Service with SFHSLC (South Florida Health Science Library Consortium)
- Annual Meeting Presentations:
 - “Game-On!” with Gary Maixner
 - Susan Harnett, FHSLA President, recruited and coordinated this presentation.
 - Presenter contract documentation submitted by Mary Katherine Haver to Susan Harnett and Dorothy Kelly, FHSLA Treasurer, for processing and payment
 - Book Talk with Christopher Willard, Psy D

- The CE Committee identified potential authors from list of recommended mindfulness titles
 - Susan Harnett, Mary Katherine Haver, and Alia Spencer met with Dr. Christopher Willard via Zoom to discuss details
 - Mary Katherine Haver sent FHSLA contract to Dr. Willard
 - Signed contract was forwarded to Susan Harnett and Dorothy Kelly, FHSLA Treasurer, for processing and payment.
- **Social Media and Blog - Janet Chan and Victoria Rodriguez**
 - Social Media
 - We have started the blog committee. We currently have one member and are looking for more.
 - The blog has evolved and has new features- member spotlights, job advertisements, and library programming ideas. We are looking for members to share programming ideas or be featured in an interview.
 - Please email Janet if you are interested in joining the blog committee (for AHIP points!) or being featured in our member spotlight or library programming.
- **Webmaster-Pamela Herring**
 - Pamela Herring created a membership and committee form hosted by the website. Hosting it on the website will make it easier when the current website administrator is replaced.
 - There are future plans to host the annual meeting site on the website.
 - Pamela Herring worked with Dottie Kelly to change the site billing information to the current treasurer's.
 - Pamela Herring created the annual meeting website and updated the FHSLA website as needed.
- **Membership-Stephanie Harris**
 - We have 71 members in 2023 (78 last year). We are waiting for payment from a few members, but most everyone has paid. The membership renewal push will continue through the beginning of April. The latest membership list will be sent to Melinda Johnson, our listserv coordinator, to ensure all email addresses are up to date.
 - Many members have not filled out the membership form online and contact information is missing. Everyone is encouraged to fill out the form – especially those with institutional memberships.
 - Interest in committee participation is greatly decreased this year. If anyone is interested in committee membership, please reach out to Membership Chair or individual committee chairs. It's not a major time commitment and it's a way to get involved in FHSLA.
- **Strategic Planning Committee-Jaclyn Castek**
 - Results of 2022 member survey
 - Survey sent on 7/22/22

- 22 responses
- Topics of interest:
 - Graphic medicine
 - Systematic reviews
 - AI
 - Collaborating outside health sciences
 - DEI and collection development
 - Statistical tests
 - Data management
 - Instructional tips
- Breakdown of responses for subject areas to get education on.
- What else could FHSLA offer?
 - Networking/collaboration
 - What members are working on/casual networking and idea sharing – might be useful to have collaboration meetings throughout the year
- **TBLC Collaboration-Mary Kate Haver/Tara Brigham**
 - The FHSLA-TBLC agreement is still active;
 - No FHSLA members have volunteered and followed through with recording a session.
 - How to volunteer; will ask Janet Chan to put on blog)
- **Nominating Committee -John Reynolds, Mary Kate Haver, Krystal Bullers, Tara Brigham**
 - New Secretary- Roxann Mouratidis
 - New VP – Angie Novak
 - Positions needed for bylaws committee
- **Archivist-Kris Young**
 - None

Honors and Awards

- **No committee members**
- **If anyone is interested in volunteering, reach out to Carrie Addams for collaboration**

Old Business

- TBLC should have a renewed interest and ideas. Will send out on listserv and blog.
 - Stephanie asked about topics like “how to read articles” and non-disease specific topics.

New Business

- We anticipate updating the by-laws this year. If committee membership is of interest, members should reach out to the executive committee. Allison Howard recommended for by-laws committee.
- Dottie – treasury roster created to cross check registrations and paid membership. Encourage members to register and pay. Stephanie requested access to Paypal so payments could be matched up to registration forms. May be a technology disconnect. Jorge proposed to join the form and Paypal so it would be 1 list rather than 2. Paypal should be able to have a data collection option. Dottie, Melinda, Jorge and Stephanie will meet to resolve and streamline the process. Thank you to Dottie for your hard work!
- How can we future proof the organization. Should be discussed with Executive Committee.
- Discuss combining treasurer and membership chair positions. Keep a membership committee to help with membership lists. Not recommended to integrate into the bylaws but keep a position description.

Election of Officers

- Vice President (Angie Novak)
- Secretary (Roxann Mouratidis)

Status of Officers, Committee Chairs and Appointed Positions

- Jorge Perez becomes President, 2023-2024
- Susan Harnett becomes past President 2023-2024
- Angie Novak becomes Vice President 2023-2024
- Roxann Mouratidis becomes Secretary 2023-2025
- Dottie Kelley continues as Treasurer 2022-2024

Adjournment

Meeting adjourned at 11:53pm

- Dottie Kelley Motion to adjourn
- Stephanie Harris seconded the motion