

**Florida Health Sciences Library Association**  
**2018 Business Meeting**

May 3, 2018

Virtual Meeting through GoToMeeting

The FHSLA Business Meeting was called to order by President Jeff Gluff in a virtual meeting through GoToMeeting on Thursday, May 3rd at 9:33 am.

**1. Call to Order**

**2. Welcome and Greetings**

- Jeff Gluff expressed appreciation for the work done by Mary-Katherine Haver, Ariel Pomputius, Jorge Perez, Allison Howard, Arlene Haessler, Becky Fisher, Kelsa Bartley.
- FHSLA will be meeting at the SC/MLA Annual Meeting in October 2018.

**3. Approval of Minutes**

- Arlene moved to approve.
- Stephanie Harris seconded.
- All were in favor—none opposed.
- Minutes from 2017 FHSLA were approved.

**4. Officer, Committee Chair and Appointed Position Reports**

**Treasurer**

**Jorge Perez**

- Jorge Perez absent, report given by Jeff Gluff.
- The Treasurer's Annual Report stands as written.
- GoToMeeting was purchased for \$348 to facilitate business meetings.
- \$15 was charged for membership dues.
- FHSLA offered a Systematic Review class through the University of Michigan, hosted by USF; \$75 was charged per person and there were 25 attendees.
- FHSLA membership brochures were printed for FLA conference attendee. FLA conference is May 23<sup>rd</sup> to 25<sup>th</sup>

**Membership**

**Yumi Yaguchi**

- Membership Chair's Annual Report stands as written.
- This year, we have 90 members and 11 new members.
- Yumi's appointment happened in the middle of the year, so next year she is recruiting for membership committee.

- FHSLA members should notify Yumi if they have any interest in participating in the membership committee.

### **Honors & Awards**

**Becky Fisher**

2018 Committee Chairs and members

- This year was a little different since FHSLA is not meeting until the fall so the Honors & Awards committee did not solicit for scholarships, but they are still accepting for honorary librarian and librarian of the year.
- Becky Fisher emailed certificates of participation to members who participated in honors and awards committee.

### **Continuing Education**

**Kristin Kroger/Allison Howard**

Systematic Reviews course feedback

- Allison is unable to attend the FHSLA business meeting today.
- Since SC/MLA is in Orlando, FL this year and FHSLA does not have a traditional annual meeting, the University of Michigan Systematic Review class was offered to the membership.
- The class consisted of 2 weeks of online modules and 2 days of in person instruction and was capped to 25 attendees.
- There were many favorable comments about course, instructors and location.
- The FHSLA Executive Board votes to subsidize the class with \$3,500, but only some of that money was actually used.

### **ALERT newsletter**

**Arlene Haessler**

- Arlene Haessler sent out two newsletters out last summer and this past winter. There were delays due to hurricane (summer) and the inclusion of Systematic Review class info (winter).
- Arlene wants to know if she should send out announcement about the meeting and annual reports in a brief.
- Mary-Katherine and Jeff will talk to Arlene about releasing a brief.

### **Social Media**

**Kelsa Bartley**

- Kelsa Bartley was appointed social media coordinator last year. FHSLA only had a LinkedIn account when she started.
- She started a Facebook and a Twitter account; there is not a lot of engagement in LinkedIn, but we have more engagement in Facebook and Twitter.
- Kelsa asks the FHSLA membership to please like and follow FHSLA social media.
- Future goals for the FHSLA social media include promoting meetings and member engagement, with plans to work with Mary-Katherine.

### **Webmaster/Discussion List**

**Allison Howard**

- The discussion list continues to be maintained with the addition of new members and the deletion of discontinued members.
- The list was originally set to go to everyone reply all, but now replies go just to the original poster unless specified.

- There are increasing spam emails, but that's to be expected.

**Programming Committee**

**Mary-Katherine Haver**

FHSLA to meet at SC/MLA

- This only happens once every eight years. Mary-Katherine has reached out to local planning committee to see if FHSLA can host a luncheon event.
- SC/MLA Programming Committee are in the planning process and dates have not been confirmed, but they will notify us when those are finalized.
- There was discussion about electronic voting to encourage participation and then announce results at the face to face business meeting.
- FHSLA will discuss bylaws at the SC/MLA FHSLA luncheon meeting.

**Strategic Planning**

**John Reynolds**

- Due to the unusual calendar this year, FHSLA did not actually have an annual meeting.
- Everyone on the Strategic Planning committee said they were willing and available to serve again.
- The Strategic Planning Committee represents the needs of the membership to the board through a three year term with 2 new people each year, representing academic and hospital libraries.
- If anyone is interested in serving on this committee, they can contact Jeff Gluff or Mary-Katherine Haver.

**Nominating**

**John Reynolds**

2019 Slate of Officers

- Online meeting and voting done electronically, which may set precedent for future.
- The voting used Qualtrics survey software and everyone should have already received email for voting.
- The vice president and treasurer positions are on ballot this year.
- VP candidates
  - o Susan Harnett
  - o Becky Fisher
  - o Tara Brigham
- Treasurer candidates
  - o Carry Cullen
  - o Majid Anwar

**5. Old Business**

- **Decision to change the by-laws**
  - i. We decided to postpone any adjustments to the bylaws proposed in Proposal 1 and Proposal 2 until next year.
  - ii. Mary-Katherine suggested sending out a call to the membership for volunteers to serve on a by-laws committee.

**6. Business**

**Introduction of the 2019 FHSLA Candidates**

**John Reynolds**

- Please vote by tonight at 7pm.

- FHSLA will now allow Vice President candidates time to introduce themselves
  - Becky Fisher introduced herself and talked about survey for FHSLA members.
  - Susan Harnett introduced herself, looking to get more involved in the local HSL scene, more CE offerings and partnerships.
  - Tara Brigham introduced herself, appreciate the welcoming atmosphere of FHSLA, wanted to take a greater lead in becoming involved in Florida, we need to do better research on getting feedback from the membership and responding to requests, more collaboration and outreach.
- FHSLA will allow Treasurer candidates time to introduce themselves.
  - Majid Anwar introduced himself.
  - Carry Cullen unable to attend due to work obligations.

#### **MLA'18 Atlanta**

#### **Mary-Katherine Haver**

- Last year, FHSLA took a group photo at MLA 2017.
- Please let us know if you will be at MLA so we can schedule a time for group photo.

#### **What's new in your library**

#### **Open forum**

- Becky Fisher just got 3D printer and got a lot of their information from NOVA and they are doing a lot with 3D printer and their other unusual circulating items.
- Jeff Gluff updated MLA CAPHIS group's resource list, originally done through VA library network which was last updated in 2012, and worked with Boston VA to update core title collection of consumer health resources.
- Narges Ahmadi suggested that the CAPHIS list is very helpful for consumer resources. Her hospital library is being moved from prime location to an atrium on the first floor and renamed the Medical Library and Patient Resource Center, offering a mix of consumer health resources and pleasure reading. She would like tips on making library an integral part of patient care.
- Tara Brigham said that JMLA wants people to write resource review columns. If you are interested, Tara can help connect you to Lisa.
- Nancy Schaefer said that Melissa Rethlefsen from the University of Utah accepted a position as UF HSC Library Director.

#### **Share your professional accomplishments**

#### **Open forum**

- Nancy Schaefer asked who is presenting at MLA.
- Krystal Bullers has a grant application in to ARHQ for a study that would be a follow-on to the article we just published on SR librarian time.
- Kelsa received an award at MLA, Rittenhouse Award for Unpublished Student Paper and the EMTS travel grant for MLA too.
- Cheryl Dee received the San Jose State University School of Information Award for Distinguished Service for Faculty, 2018 award.
- Mary-Katherine Haver participated with MLA planning committee for public libraries symposium to encourage public librarians to become more active with consumer health information.
- Jeff Gluff published in Consumer Health in the Internet journal, article on resources for those with PTSD.

### **Discuss FHSLA collaborative initiatives**

**Mary-Katherine Haver**

- Mary-Katherine reached out to FLA with help of Jorge Perez and will meet with FLA to see if there are ways to network and collaborate with public and academic libraries in Florida.
- FHSLA is a sponsor for FLA meeting for a 150\$ fee; FHSLA brochure will be in conference attendee bags. This is way to encourage networking and increase awareness of FHSLA as an organization.
- Mary-Katherine encourages FHSLA members to participate in public library symposium throughout MLA.

### **7. Closing Announcements**

- Jeff wants to thank committee and committee chairs for all their work. He was brand new to FHSLA two years ago and elected VP, so John Reynolds put him through VP bootcamp. He realizes FHSLA is a great organization and had a tremendous experience working with everyone. Now he is stepping aside to become chair of strategic planning and nominating committee and passes the gavel to Mary-Katherine Haver
- Mary-Katherine appreciates having the opportunity to serve, FHSLA is a wonderful organization, please consider volunteering for committees and brochure creation. FHSLA does have some opportunities as far as webmaster and discussion list. She encourages members to participate and looks forward to seeing members at MLA and seeing members at FHSLA social event at SC/MLA 2018.
- Please remember to vote!

### **8. Adjournment**