



Florida Health Sciences Library Association Annual Reports – 2017

President's Report

Submitted by John Reynolds, Health Professions Division Library, Nova Southeastern University, March 29, 2017

The 2017 Annual Meeting is being held in Jacksonville, FL, at the Mayo Clinic, on March 30 and 31.

The Program Committee planned the meeting with a series of online meetings and the free online communication program Slack. The Committee consisted of Krista Bartley, Rose Bland, Tara Bringham, Carrie Driggers, Susan Ebbinghouse, Tia Esposito, Frank Fajardo, Becky Fisher, Allison Howard, Pamela Herring, Kristin Kroger, Gretchen Kuntz, Jeff Gluff, Jorge Perez, John Reazer, and John Reynolds.

The president would especially like to thank Jeff Gluff, the program co-chair for his invaluable assistance and effort, Allison Howard for her advice and FHSLA institutional memory, and Tara Bringham, the host of the meeting from the Winn Dixie Library at the Mayo Clinic for her tireless endeavors to make sure that the meeting would be a success.

The Executive Committee is being held on March 30, as the first event of the annual meeting.

As of this writing there are 36 members and 10 vendor companies registered for the meeting.

During the meeting there are two opportunities for continuing education credit:

- ***Searching Effectively & Efficiently***, taught by Terry Jankowski formerly of the University of Washington Health Sciences Library. 4 CEU.
- ***Measuring Your Impact: Using Evaluation for Library Advocacy Resources***, taught by Ashley Cuffia, from the NN/LN SEA. 3 CEU.

Ashley Cuffia, also presents an NN/LM Update during the meeting.

The program committee put out a call for posters and received 6 submissions. The posters are being presented electronically with short talks from each author.

The program also features a series of roundtable discussions on topics taken from member surveys. The topics and discussion leaders are *Creating Online Tutorials*, Terri Johnson; *Conference Roundups & Highlights*, Aidy Ortiz; *Teaching Evidence-Based Practice/Evidence-Based Medicine/Evidence-Based Nursing*, Stephanie Harris, and *Systematic Reviews*, Nancy Schaefer and Allison Howard.

The Honors and Awards Committee awarded one student scholarship.

In January the president appointed Kelsa Bartley to be the Social Media Coordinator for the FHSLA, as a way to address a call for better communicating for and about the organization. She has taken over FHSLA's LinkedIn group (<https://www.linkedin.com/groups/4748733>) and created Facebook (<https://www.facebook.com/FloridaHealthSciencesLibraryAssociation>) and Twitter (<https://twitter.com/FHSLA2017>) accounts.

The following reports detail various accomplishments of the organization and its members. Many thanks to each of you.

Vice President/Program Chair Report

Submitted by Jeff Gluff, (Vice President) Patient Librarian, James A Haley Veterans' Hospital, March 22, 2017

Jeff Gluff (Vice President) and John Reynolds (President) with assistance from members of the Executive Committee and Strategic Planning Committee organized and developed the program for the 2017 FHSLA Annual Meeting in Jacksonville, at the Mayo Clinic on March 30-31, 2017. The location for the meeting, in Jacksonville, was chosen based on discussions at the 2016 Executive Committee meeting and was during the course of the 2016 Annual Meeting.

Meeting details were primarily communicated through web conference calls, emails and by use of the SLACK board. Through Executive Committee annual planning meetings, the theme of the 2017 FHSLA conference "Sharing Our Knowledge," was decided by a collected vote. The logo was designed by Kelsa Bartley, and six posters were submitted for the 2017 Annual Meeting.

Nell Robinson, Chair of Education from the Mayo Clinic welcomed attendees and presented a film on the history of the Mayo Clinic. Keeping with the theme of the meeting, there were two CE courses offered. Ashley Cuffia of NN/LM, presented "Measuring Your Impact: Using Evaluation for Library Advocacy Resources," and Terry Jankowski of the University of Washington, presented "Searching Effectively & Efficiently." A four topic lightening round presentation was also featured with presenters, Terri Johnson, Aidy Ortiz, Stephanie Harris, Nancy Schaefer, and Allison Howard. Vendors in attendance were Elsevier, Mary Ann Liebert, Unbound Medicine, Primal Pictures, Wolters Kluwer, Sage, Thieme, Ebsco, and McGraw-Hill.

The Vice President would like to thank Secretary Tara Brigham and Mayo Clinic Staff for coordinating local arrangements and hosting this year's event. An additional thanks is given to the President John Reynolds for guidance, and members of the Executive and Special Planning Committee for a great year of teamwork and enduring flexibility.

Treasurer Report

Submitted by: Jorge E. Perez, MSCP, MLIS, Herbert Wertheim College of Medicine
Medical Library, Florida International University
March 24, 2017

Bank of America Balance

Beginning Balance as of March 31, 2016: **\$18,275.31**

Ending Balance March 24, 2017: **\$25,714.31**

Membership, Annual Meeting Individual & Vendor Registration

This year FHSLA created the membership, individual registration, and vendor registration forms using LibGuides and, for those that paid online, PayPal. The majority of transactions were done via PayPal.

Category	Check	PayPal	Total
Membership	25 (\$15.00) = \$375.00	65 (\$14.99) = \$974.35	\$1349.35 (79 members)
Individual Registrations	36 individuals (as of 3/24/2017)		*\$4958.01
Vendor Registrations	10 vendors (as of 3/24/2017)		*\$1902.05
*amounts above exclude extra guests			

2017 Annual Meeting Expenses - TBD

Food: @ **\$6000.00**

Speakers: @ **\$1500.00**

Badges: **\$37.02**

General Expenses:

Square Inc. (March 2016) **-0.49**

Discountmugs.com (March 2016) **\$201.00**

Personalized Paper (May 2016) **-\$94.86**

Best Friends Animal (June 2016) **-\$50.00**

2016 Annual Meeting Expenses

Awards Unlimited (April 2016) **\$41.00**

Hannah Polland – Student (April 2016) **\$167.51**

Aramark Services, Inc. (April 2016) **\$4,236.53**

USF Parking and Transportation (May 2016) **\$550.00**

Gaelen Adam (April 2016) – **\$905.09**

Nancy Allee (April 2016) – **\$875.21**

Jill Baker (April 2016) – **\$204.03**

CKC, Incorporated (January 2017) - **\$500.00**

Non-Profit Organization Renewal

SunBiz.org (April 2016) **-61.25**

SunBiz.org (January 2017) **-61.25**

Hosting and Domain

FHSLA has paid for three years of website hosting **-\$449.64** (February 2017) (2017-2019) and we were given a free renewal of our website domain for one year:
<http://www.fhsla.org/>.

Archivist Report

Submitted by Krystal Bullers, Shimberg Health Sciences, Library University of South Florida, March 27, 2017

Completed during the past year:

- All remaining paper archives have now been weeded.
- Digitized materials have been saved in searchable Adobe PDF format
- All digitized materials have been destroyed or recycled as appropriate.
- There remains two (2) bankers boxes of banking and tax documents.

The following tasks remain:

- Metadata needs to be created for the digital files scanned
- Digitized materials that have been scanned need to be uploaded to the FHSLA website.
- Once digitization is complete, the materials that have been scanned need to be recycled.

Query:

- Financial records from the past 10 years and key documents such as the articles of incorporation and tax exempt certification are currently included in the archives. Should these be kept by the Treasurer? Do they need to be retained?

Respectfully submitted,
Krystal Bullers
FHSLA Archivist

Continuing Education Committee Chairperson Report 2016-2017

Submitted by Kristin Kroger, Health Professions Division, Nova Southeastern University,
March 14, 2017

I was able to welcome 6 new members of the CE Committee that helped me plan the 2017 CE speakers. I submitted an article about this to the FHSLA Alert Vol 29 Issue 2 (pg 3 & 4)

<https://www.dropbox.com/s/378fz61b7ya0382/FHSLA%20Alert%20Vol%2029%20Issue%202.pdf?dl=0>

The New members are:

- Carmen Bou-Crick - University of Miami Miller School of Medicine
- Amanda Chiplock - Florida Atlantic University- College of Medicine
- Mary-Kate Haver - Johns Hopkins All Children's Hospital
- Melinda Johnson - Nova Southeastern University – Health Professions Division Library
- Zsuzsanna Nemeth - University of Miami Miller School of Medicine
- Ariel Pomputius - University of Florida- Health Science Center Libraries

New CE Committee member Ariel Pomputius compiled the suggestions from the initial post-conference survey into a 1 question Survey Monkey follow-up survey to try and determine interest in CE topics. (See [Addendum 1](#) at the end of reports for detailed survey results)

It was decided to go with the following classes as they are of interest and valuable to both academic & hospital librarians.

Searching Effectively & Efficiently, taught by Terry Ann Jankowski. This course will be on Thursday, March 30th from 12:30 – 4:30pm Terry is well known for her MLA courses and workshops and this course is a modified version of one taught last year at the MLA annual meeting and in recent webinars. The additional charge for Terry's class is only \$35. This course earns attendees 4.0 CE. <http://cech.mlanet.org/node/1186>

Measuring Your Impact: Using Evaluation for Library Advocacy Resources taught by Ashley Cuffia, from the NN/LM SEA, will present on Friday morning 9:30am – 12:30pm. This CE will be included in the price of the meeting registration. This 3 hour CE is for all registered attendees.

Ashley will also provide an NN/LM update.

Respectfully Submitted:
Kristin Kroger 3/14/2016
2016-17 FHSLA CE Chair

FHSLA Newsletter Editor Report

Submitted by Pamela Herring, Harriet F. Ginsburg Health Sciences Library, University of Central Florida, March 20, 2017

Two editions of the newsletter were published since the 2016 annual meeting. The editor chose a final template for the newsletter and used it consistently for the last three issues. The Library and Member Spotlight sections remain successful.

The current newsletter editor term is ending this year. A request for volunteers who would like to be the new editor was placed in the most recent issue of the newsletter. Volunteers applied to the President and the President will discuss the applicants at the Executive Board Meeting on March 30, 2017. If a new editor is chosen, he or she may be announced at the annual meeting.

E-List Coordinator Report

Submitted by Allison Howard, Shimberg Health Sciences Library, University of South Florida, March 23, 2017

Membership changes have been recorded in the email list system. Individuals who have moved out-of-state and not renewed their membership have been deleted. A new feature was added so that everyone will now receive an acknowledgment that their post was sent to the list.

The electronic discussion list is a membership benefit as only FHSLA members can post and receive messages. After April 30th all individuals who have not renewed their dues will be deleted. The Membership Committee is charged with contacting these individuals before that date to see if their nonrenewal was inadvertent.

Respectfully submitted,
Allison M. Howard
Shimberg Health Sciences Library
University of South Florida

Webmaster Report

Submitted by Allison Howard, Shimberg Health Sciences Library, University of South Florida, March 23, 2017

The FHSLA website has been continuously maintained and updated with new officers, committee members, scholarship information, etc. throughout the year. Along with the Annual Meeting web page, Tara Brigham created a wonderful Meeting LibGuide with information on hotels, dining, parking, maps, and other travel information, which has

been a tremendous help. If anyone finds something that needs to be changed or updated, please contact me!

Respectfully submitted,
Allison M. Howard
Shimberg Health Sciences Library
University of South Florida

Membership Committee Chairperson Report

Submitted by Frank Fajardo, Herbert Wertheim College of Medicine Medical Library
March 20, 2017

Frank Fajardo (Chair), Florida International University
Jorge Perez, Florida International University
Carmen Bou-Crick, University of Miami
Stephanie Harris, Orlando Health
Mary Rickelman, Adventist University of the Health Sciences
Arlene Haessler, University of South Florida, School of Information

As of March 20, 2017, 5 new members joined FHSLA this year, bringing the membership total to 79. Once again, the Committee reached out to the state library schools, Florida State University and University of South Florida, to promote to LIS students and future health science librarians.

The Committee also promoted FHSLA to local library consortiums as well as at other state professional conferences, such as FLA and TAMBLN.

Next year, we plan to increase student membership and continue reach out to other private institutions in the state.

Honors and Awards Committee

*Submitted by Becky Fisher, Adventist University of Health Sciences
March 27, 2017*

Becky Fisher, (Chair), Adventist University of Health Sciences
Sylvia Kyle, Nemours Children's Clinic
Maggie Ansell, University of Florida

The Honors and Awards Committee has responsibility for four awards: Librarian/Paraprofessional Scholarships, Student Scholarships, Librarian of the Year, and Honorary Membership.

In January 2017, the application forms on the FHSLA website were updated. These forms reflect the new February 28, 2017 due date. A reminder asking for applicants for honors and awards was placed in the fall FHSL Alert Newsletter and a more formal notice was in the winter FHSL Alert Newsletter. Emails were sent to contacts at the USF

Library School and the FSU Library School in February, to give notice about FHSLA student scholarships available for the annual meeting. Because the winter FHSLA Alert Newsletter went out a little later than usual, the scholarship deadline was extended to March 10. John Reynolds sent out an email to notify FHSLA membership about the change.

The committee received one student scholarship application, which was then recommended to the executive committee. The executive committee approved that this student receive a scholarship and the student was notified. She was given directions on how to register for the FHSLA Annual Meeting.

Certificates of service were emailed on March 21 to all officers, appointed positions, and committee members.

FHSLA 2017 Nominating Committee Report

Submitted by John Reazer (Chair), Calder Memorial Library, University of Miami, March 24, 2017

John Reazer (Chair), University of Miami
Geddy Paulaitis, University of Miami

The FHSLA Nominating Committee presented the following candidates for each open leadership position:

Vice- President

Mary-Kate Haver (Medical Librarian, Johns Hopkins All Children's Hospital)

Secretary

Carmen Bou-Crick (Head, Reference and Education, University of Miami)

Susan Harnett (Medical Information Services Librarian, University of Florida)

Ariel Pomputius (Health Sciences Liaison Librarian, University of Florida)

John Reazer appointed Gediminas Paulaitis (University of Miami) to the Nominating Committee. Calls for additional recruits were made online and at the Annual Meeting.

FHSLA 2017 Strategic Planning Committee Report

*Submitted by John Reazer (Chair), Calder Memorial Library, University of Miami,
March 24, 2017*

Carmen Bou-Crick, University of Miami
Zsuzsa Nemeth, University of Miami
David Petersen, Florida Gulf Coast University
Devica Samsundar, Baptist Health South Florida
Susan Sharpe, Moffitt Cancer Center
Aidy Silva-Ortiz, Orlando Health
Denise Shereff (Past Chair, Ex Officio), University of South Florida
John Reynolds (Ex Officio), Nova Southeastern University
Jeffrey Gluff (Ex Officio), James A. Haley Veterans' Hospital

FHSLA President John Reynolds appointed Kelsa Bartley to a newly created position, Social Media Coordinator. The 2015-2016 FHSLA Strategic Planning Committee (SPC) had identified the need to improve communication amongst FHSLA members.

The SPC held a meeting on February 21, 2017 via conference call. The committee reviewed and copy-edited the documents on the FHSLA website: strategic plan; bylaws; mission and goals; and policy and procedures manual, etc. The SPC discussed new SPC member recruitment, FHSLA business documents edits, and the need to meet again before the Annual Meeting. John Reazer appointed Zsuzsanna Nemeth (University of Miami), David Petersen (Florida Gulf Coast University), and Devica Samsundar (Baptist Health South Florida) to the SPC.

The committee met again on March 9 (via conference call) to discuss motions to amend FHSLA's Bylaws; FHSLA website edits; and the Post-Meeting survey.

Some SPC members attended the Executive Committee meeting during FSHLA 2017.