

2013-2014 FHSLA Annual Reports

President /Program Co-Chair Report

Rebecca Harrington, Orlando Health

Following our 2013 Annual Meeting, a post-meeting survey was conducted of FHSLA members. Armed with valuable feedback the Executive Committee met by phone in May to start planning the 2014 meeting, to be held in Orlando for the third year in a row.

FHSLA became an affiliate member of the National Network of Libraries of Medicine, Southeastern Atlantic Region (NNLM/SEA) on May 31, 2013, which allowed us to apply for NNLM/SEA's Express Training Award. We applied for and received funding to subsidize the cost of offering the continuing education class "The Evolving Librarian: Responding to Changes in the Workplace and Healthcare" at our 2014 meeting. This course fit in perfectly with our theme, *The Challenge of Change*.

With the help and support of Program Committee members Mary Rickelman and Kris Wiley, we came up with a preliminary program for the 2014 annual meeting. This program was approved by the Executive Committee at our fall meeting, held September 27, 2013 at the UCF College of Medicine.

FHSLA also sponsored the continuing education class *On the Health Information Highway*, taught by PJ Grier, Outreach and Access Coordinator of the National Network of Libraries of Medicine (NN/LM) Southeastern Atlantic (SE/A) Region, on February 7, 2014.

Vice President /Program Co-Chair Report

Denise Shereff, University of South Florida, School of Information

Rebecca Harrington (President) and Denise Shereff (Vice President), with input from members of the Executive (EC) and Strategic Planning Committees (SPC), organized and developed the program for the 2014 FHSLA Annual Meeting, held in Orlando, Florida on April 3-4. The meeting location (Orlando) and dates were chosen during the FHSLA Business meeting on April 12, 2013. The meeting venue selection (Rosen Hospitality Center), the theme ("The Challenge of Change"), and the continuing education opportunity were finalized during the Executive Committee meeting on September 27, 2013.

Theme and logo

The Executive Committee decided to host a logo contest for the 2014 meeting. Denise Shereff coordinated the logo contest, and the winning logo was announced on November 19, 2013. Wolters Kluwer Health sponsored the conference tote bags.

Treasurer Report

Deedra Walton, University of Central Florida

See end of report

Strategic Planning Committee Report

Martin Wood (Chair), Florida State University
Kristen Sakmar, University of South Florida
Frank Fajardo, Florida International University
Mary-Kate Haver, All Children's Hospital
John Reazer, University of Florida
Carrie Driggers Adams, Baptist Health

Thanks to a roster of active members on both the Executive Committee and the Strategic Planning Committee (SPC) this year, the SPC was able to fill more of the traditional roles that are called for by the FHSLA bylaws, policies, and procedures. Over the course of the year, two members of the SPC vacated their positions due to job opportunities in other states necessitating relocation. One of the vacated positions was filled from the FHSLA membership, while the other remained vacant for the second half of the year.

During the year, the SPC was able to devote attention to re-writing and updating the FHSLA Strategic Plan based on committee member insight, recommendations from both the SPC and FHSLA membership in 2013-14, and recommendations of past SPC members from 2010. The resulting Strategic Plan has been put before the membership, and is scheduled for presentation and a vote at the business meeting on April 4, 2014.

The SPC also recommends a future review and update of the FHSLA Policies and Procedures, followed by the executive appointment of a special Bylaws Chair and subcommittee to review the FHSLA Bylaws and make recommendations on needed amendments.

The SPC also recommends the appointment of a special task force to perform a feasibility study and provide S.W.O.T. Analyses of a FHSLA merger or partnership with other organizations (e.g., NEFLIN, TABAMLN, FLA, etc.). This is a subject that comes up in committee and membership conversations often, and merits further exploration to enable FHSLA leadership to make informed decisions about FHSLA's direction and involvement with other organizations.

CE Committee

Co-Chairs: Krystal Bullers, University of South Florida and Amy Purvis, Galen College of Nursing
Susan Sharpe, Moffitt Cancer Center

The most important achievement of the Continuing Education (CE) committee this year was securing Michelle Kraft to present "The Evolving Librarian: Responding to Changes in the Workplace and Healthcare" (6 CE), thanks to the efforts of FHSLA President Rebecca Harrington. This CE was paid for with an "Express Training Award" grant from NNLM/SEA (also thanks to Rebecca). In addition to obtaining CEs for the annual meeting, the committee had a secondary goal of facilitating CE opportunities throughout the year. In line with this goal, we attempted several possibilities albeit without success, including a copyright course by Janet Williams, a course on systematic reviews by Janis Glover, and a course on genomics by Dr. Carrie Imam. However, we are now discussing the feasibility of sponsoring the MLA webcast "Librarians Collaborating to Produce Systematic Reviews: Project Launch to Publication" on April 16th from 2pm to 3:30pm. The plan is to offer the course at a single location, most likely in

Tampa, with lunch to be provided by EBSCO. Efforts will continue by the FHSLA Continuing Education Committee to help provide high-quality, relevant CE's to Florida's medical librarians.

Membership Committee

Hector "Ricky" Perez-Gilbe (Chair), Florida International University

Gregg Stevens, Tallahassee Community College

Stephanie Harris, Orlando Health

As of March 17, 2014, 6 new members joined FHSLA this year, bringing the membership total to 74. The Membership Committee reached out to various library professionals in the area of health, like the Florida Community Colleges and Florida Colleges to join our group. We now count with a larger representation of librarians from the community colleges and colleges of Florida.

The LinkedIn group has been used to market and communicate with members of FHSLA and those who have a professional interest in FHSLA. The LinkedIn group was formed in March of 2013 and it now counts with 61 members.

The executive committee decided this year to simplify the renewal process for our members. The membership form was made shorter and prefilled forms were mailed to the 2013 listed members. The new version of the form is currently available on the FHSLA website.

Honors and Awards Committee

Becky Fisher, (Chair), Adventist University of Health Sciences

Beth Auten, University of Florida

Sylvia Kyle, Nemours Children's Clinic

The Honors and Awards Committee has responsibility for four awards: Librarian/Paraprofessional Scholarships, Student Scholarships, Librarian of the Year, and Honorary Membership.

Application forms were updated in early August 2013, before the August 19 conference call – strategic planning meeting. These forms reflect the new February 28, 2014 due date, as well as new contact information. A notice asking for applicants for Honors & Awards was placed in the Fall FHSL Alert Newsletter. This notice was also emailed out on the FHSLA list serve in January and February. Emails were sent to contacts at USF Library School and FSU Library School in January and February, to give notice about FHSLA student scholarships available for the annual meeting.

The committee received one nomination for Honorary Membership and one nomination for Librarian of the Year. The committee agreed on the merit of the nomination and forwarded the information to the executive committee for a final decision.

Award recipients will be recognized at the annual business meeting. Certificates of service will be emailed in PDF form to all officers, appointed positions, and committee members before the

annual business meeting. The officers, appointed positions and committee members will also be asked to stand and be recognized at the business meeting. Following the business meeting, the recommendation for the FHSLA Librarian of the Year will be submitted to Southern Chapter, to be considered for the award of SC/MLA Academic Librarian of the Year Award.

Nominating Committee Report

Martin Wood (Chair), Florida State University
Beth Auten, University of Florida
Amy Purvis, Galen College

The Nominating Committee is presenting three candidates to the membership for their consideration to fill FHSLA officer positions. John Reazer from the University of Florida-Borland Library has been identified as a candidate for the office of Vice President. Stephanie Harris from Orlando Health and Pammy Herring from the University of Central Florida have been identified as candidates for the office of Treasurer. A call for additional nominees will be made at the April 4, 2014 business meeting, and a vote will be taken at that time.

FHSLAlert Newsletter Editor

Roxann Mouratidis, Florida State University.

Two issues of the *FHSLAlert* were published during this time period, on May 3, 2013 and October 1, 2013. The newsletter was distributed electronically to all members of the FHSLA listserv.

Webmaster

Allison M. Howard, University of South Florida

Our website has been kept updated throughout the year. The Officers and Committee pages were updated as was the letterhead and all other pages that contain Officers and Committee Chair information. The scholarship award pages were changed to reflect the 2014 due dates. The 2014 Annual Meeting page was linked to from a page created by the Program Committee. *FHSLAlert* Newsletters were added to the website.

If anyone finds something that needs to be changed or updated, please contact me!

E-List Coordinator

Allison M. Howard, University of South Florida

At the 2013 Annual Meeting the bylaws were changed to include a date by which if members had not renewed, their names could be removed from the electronic list provided they had been contacted first. As a result 24 names of people who had not renewed their membership after being contacted were removed from the list. Additional updates have also been made as current members have new emails and new members are added.

**Florida Health Sciences Library Association
2014 Treasurer's Report**

Bank of America Statement

Beginning Balance as of March 31, 2013

\$18,611.18

Expense

Chk# 1214 - Natasha Fortune	\$10.00	Student Scholarship Travel Expenses
Chk# 1215 - Novare Library Services	\$350.00	2013 Annual Meeting Speaker Fee - Diana Silveira
Chk# 1216 - Marriott Village at Lake Buena Vista	\$5,272.41	2013 Annual Meeting Final Payment
Chk# 1217 - Florida Department of State	\$61.25	2013 Annual Report Filing Fee
Chk# 1218 - Rebecca Harrington	\$28.95	2013 Meeting Reimbursement
Bank Fee - Return Item Chargeback	\$130.00	2013 Membership & Annual Meeting Registration Checks Bounced
Chk# 1219 - Hector R. Perez-Gilbe	\$244.48	Travel Reimbursement Executive Committee Meeting
Chk# 1220 - Michelle Kraft	\$1,000.00	CE Speaker Travel Expenses for 2014 Annual Meeting
Chk# 1221 - Denise Shereff	\$69.21	Travel Reimbursement Executive Committee Meeting
Chk# 1222 - Hector R. Perez-Gilbe	\$18.40	Postage Reimbursement to mail pre-filled out FHSLA membership forms
Chk# 1223 - Hostmonster	\$245.74	Renew hosting/domain registration for fhsla.org website
Chk# 1224 - Curtis Earth Entertainment	\$50.00	Entertainment Deposit for 2014 Annual Meeting
Chk# 1225 - UCF Rosen College	\$3,639.80	Meeting Venue Deposit (50%) for 2014 Annual Meeting
Chk# 1226 - Rebecca Harrington	\$68.73	Food Reimbursement for "On the Health Information Highway" CE

Expense Pending

UCF Rosen College	\$3,639.80	Estimated Final Payment for 2014 Annual Meeting Venue
Curtis Earth Entertainment	\$150.00	Entertainment Final Payment for 2014 Annual Meeting
Invited Speaker Fee	\$250.00	Speaker Fee for 2014 Annual Meeting
Florida Department of State	\$61.25	Annual Filing Fee to maintain FHSLA's non-profit status

Total Expenses \$15,290.02

Income

NN/LM SEA Express Training Award	\$1,000.00	Used to pay for CE Speaker Travel Expenses for 2014 Annual Meeting
2013 Membership Dues, Meeting Registrations & Exhibitor Fees	\$3,185.00	
2014 Membership Dues	\$1,105.00	
2014 Annual Meeting Membership Registrations	\$3,160.00	
2014 Annual Meeting Vendor Registrations	\$1,450.00	

Total Income **\$9,900.00**

Current Balance as of April 4, 2014

\$13,221.16