

FHSLA – Motion Request Form

Recommendations for a motion to any FSHLA committee should be submitted in the form of a motion accompanied by supporting documentation, using the form below: Completed form to be forwarded to FHSLA president for distribution.

Motion Presented By (e.g., Section, Committee): Executive Committee

Individual Submitting Motion: Allison Howard

Date: 2/20/2013

Motion: (Include what, by whom, and when)

I move to change Article II, Section 4 of the Florida Health Sciences Library Association bylaws to the following:

Article 2. Section 4. Fiscal Year: Dues are due and payable at the beginning of the fiscal year and become delinquent after **April 30. After that date, all inactive members will be deleted from the FHSLA membership listserv. Dues are for a calendar year, January-December.** Dues paid by new members in the last quarter of the year will be considered paid for the ensuing year.

Statement of problem or need:

Inactive members and invalid email addresses currently receive FHSLA electronic communications. Deleting non-renewed members would reduce the number of bounce-back notices and the organization providing news and services to members without the benefit of their dues payments.

Currently there is no stated date when inactive members can be deleted from the listserv which is membership-only benefit.

Past relevant FHSLA action or policy:

In 2006, this date was changed from April 30 to February 14. It has since been determined that April 30th is a more appropriate date as it gives people more time to get their dues in or pay their dues at the annual meeting and is in line with the date of our regional organization.

Justification:

April 30th is also the date that SC/MLA uses as their delinquent date. As many FHSLA members are also members of SC/MLA we give members of both organizations a common date of delinquency. Since the listserv is a benefit of membership, inactive members need to be deleted. By adding to the bylaws a date when inactive members can justifiably be removed, we ensure that FHSLA communications are delivered only to active members and help manage the bounced messages from the listserv.

FHSLA Motion Work Form

Implementation:

Who will take action? (e.g., President, Program Chair, Strategic Planning Chair, Editor, CE Coordinator, Membership Chair, Webmaster, Committees, other)

Discussion List Coordinator and the Membership Committee

What are the costs involved, and what will be the source of funding?

None

What is the time frame for action?

If the motion is approved, inactive members will be contacted by the end of April to invite them to renew their membership and notify them that they will be removed from the listserv if payment is not received by April 30th. Beginning May 15th the listserv will be updated and non-renewed members will be removed.

What will be the impact on other association components?

The Membership Committee will need to coordinate contacting inactive members.

Does this require a bylaws change? If so, what article and sections require revision?

Article II, Section 4.