

Renaissance Vinoy Resort & Golf Club  
 501 Fifth Avenue Northeast  
 St. Petersburg, FL 33701  
 Phone: (727) 824-8075  
 Fax: (727) 894-1970

**2008 EXHIBITOR ORDER FORM**

COMPUTER		QTY	TOTAL	INFORMATION	
Laptop PC w/Windows/Office XP	\$ 155.00			EVENT NAME:	
Laser Printer	\$ 105.00			REPRESENTATIVE'S NAME	
Wireless Computer Mouse	\$ 50.00			COMPANY:	
Other:				ADDRESS:	
MONITORS		QTY	TOTAL	CITY: STATE: ZIP:	
19" Flat Panel Monitor	\$ 105.00			PHONE #: FAX #:	
32" LCD HIGH DEFINITION PANEL	CALL			ON SITE CONTACT:	
42" Plasma Monitor w/Stand	\$ 650.00			SETUP DATE: TIME:	
				REMOVAL DATE: TIME:	
AUDIO VISUAL EQUIPMENT		QTY	TOTAL	ADDITIONAL INSTRUCTIONS:	
27" TV/VCR Package	\$ 150.00			<b>PAYMENT BY CHECK</b> Please mail checks to the address posted above. Payments by check must be received 7 days prior to installation.	
27" TV/DVD Package	\$ 170.00				
LCD Projector - 3000 Lumens	\$ 350.00				
VHS Player	\$ 50.00				
DVD Player	\$ 70.00				
Tripod Screen	\$ 45.00				
Flipchart w/Markers	\$ 50.00				
Wired Microphone	\$ 50.00				
Wireless Microphone	\$175.00				
4 Channel Mixer	\$ 50.00				
Powered Speaker	\$ 50.00			<b>PAYMENT BY CREDIT CARD</b> CREDIT CARD NUMBER: TYPE: EXP DATE:	
Other:					
INTERNET		QTY	TOTAL		
High speed Access (per PC)	\$ 150.00			<b>PAYMENT BY CREDIT CARD</b> CARDHOLDERS NAME (PRINT): SIGNATURE:	
<b>No guest hub, router or switch may be connected to our system.</b>					
BANNER HANGING		QTY	TOTAL	(Hotel Use Only) AVEO #: PMS #:	
Banner Hanging Fee (per banner)	\$ 25.00				
TELEPHONE - Duration of event.**		QTY	TOTAL		
Unrestricted Line (Dial 9 out)	\$ 150.00			<b>PLEASE NOTE</b> All charges are on a per day basis. A 7% or 15.39% Sales Tax & 24% Service Charge which includes set-up & teardown will be applied to all orders. All cancellations require 48 hours notice or full rental charges will apply. Credit or payment <b>MUST</b> be established before installation.	
Direct-In-Dial	\$ 200.00				
ELECTRICAL		QTY	TOTAL		
Standard 120volt Outlet	\$ 45.00				
Dedicated 20amp Circuit	\$ 75.00				
60 amp 3-Phase	\$ 220.00				
100 amp 3-Phase	\$ 325.00				
Box Handling Fee - per box	\$ 3.00				
Other:					
SUB TOTAL		\$		<b>PLEASE NOTE</b> All charges are on a per day basis. A 7% or 15.39% Sales Tax & 24% Service Charge which includes set-up & teardown will be applied to all orders. All cancellations require 48 hours notice or full rental charges will apply. Credit or payment <b>MUST</b> be established before installation.	
HOTEL SERVICE CHARGE 24%		X 24%			
SUB TOTAL		\$			
NUMBER OF DAYS NEEDED		X			
SUB TOTAL		\$			
Sales Tax for Internet @ 15.39%		X 15.39%			
Sales Tax (Equipment @ 7%)		X 7.00%			
GRAND TOTAL		\$			