

## FHSLA Officer Reports, 2007-2008

### President: Nadine Dexter

What a year this has been! FHSLA has accomplished many tasks all of which could not have been done without your help and support! I want to thank each and every one of you for your continued support of FHSLA especially those of you who are serving on committees and appointed positions. I especially want to give my biggest thanks to Allison Howard who has given me a tremendous amount of support and assistance on all things FHSLA. I know that I added to her work load for this conference by not being as available due to a new position I have taken.

Committee Chairs and Members were formed and announced at last year's annual meeting allowing them to get started right away. The chairs of these committees have done an exceptional job with achieving their committee goals.

In addition to writing the "President's Page" for the FHSLA Alert Newsletter I have arranged for the speakers for this year's annual meeting. There will be a presentation about the Florida Electronic Library by the Director of the FEL, Mark Flynn at the banquet and a short presentation by Ebe Randere, Ph D., Professor from FSU College of Information on Health Information Trends and Librarianship. The keynote speaker is Karen Van Caulil PhD., the Executive Director of the Health Council of East Central Florida, who will address the topic of consumer information and the state of Florida. Our two plenary speakers are Allen Byington who is the Executive Director for the Big Bend RHIO and Stephanie Blay, the Project Manager for the Tamps Bay RHIO. They will educate us on the progress of their RHIOs and what to expect in the near future. Finally we will have a NLM Update by Janis Kelly.

During my time as President and Program Co-Chair, I have worked with Barbara Wood to bring together this year's program. The Program Committee was made up of 3 people; Linda Butson the Liaison Librarian for AHEC at University of Florida Health Sciences Library, Barbara Wood the Public Services Librarian at Shimberg Health Sciences Library at the University of South Florida and me. Thank you everyone for your time and energy! For more about the conference, please see the Program Committee and Continuing Education Committee Reports.

In closing let me say that it has been a pleasure and my joy to serve as your president. I look forward to many more years of FHSLA involvement.

Respectfully submitted:

Nadine Dexter

FHSLA President/Program Co-Chair 2007-2008

### Vice President/Program Co-Chair: Barbara A. Wood

The 2008 Annual Meeting was held at Renaissance Vinoy Resort in St. Petersburg, FL, May 28-30th. The University of South Florida hosted this meeting with special help from Pat Clark of All Children's Hospital. The Program Committee consisted of Nadine Dexter, Linda Butson, and Barbara Wood. The Local Arrangements Committee, which served with distinction, were Beverly Shattuck, Barbara Wood, Allison Howard, Kristen Morda, and Pat Clark. The Program and the Local Arrangement Committees have worked very hard to develop an interesting, stimulating, and enjoyable meeting. The theme of this year's meeting is the **State of the State**, with emphasis on continuing education opportunities and exciting speakers relevant to the challenges facing libraries in the State of Florida.

We offered a CE class on Wednesday afternoon as well as three CE classes on Thursday. A new opportunity to meet and greet our Exhibitors was had at the wine and cheese reception prior to the Banquet.

The hard work by the Program and Local Arrangement Committees has paid off considerably as the number of people attending this year's conference increased from 37 to 47. Most impressive are the 10 new members who have joined FHSLA this year and 11 first-time attendees. In addition we were pleased to award two student scholarships and one paraprofessional scholarship.

The goal of reaching out to our members and revitalizing FHSLA was discussed extensively at the 2007 Executive Committee meeting, and followed through by the Strategic Planning Committee survey. Kudos go to all the Committees who have never wavered from this vision and as such have served to reenergize our organization.

Support from our 13 Exhibitors totaled approximately \$3000.00

1. Basch Subscriptions Inc.
2. Borders Group
3. EBSCO Information Services
4. Elsevier
5. Matthews Book Company
6. Nature Publishing Group
7. National Network of Libraries of Medicine/Southeastern Atlantic Region
8. Ovid Technologies, Inc.
9. Wolters Kluwer Health Business Units
10. ProQuest
11. Rittenhouse Book Distributors
12. Thieme Medical Publishers, Inc.
13. Touch of Life Technologies

In addition, TaBaMLN sponsored a coffee break, and OVID sponsored a "lunch and learn" session on Thursday to introduce several new Wolters Kluwer products. OVID also donated the conference tote bags.

A lot of work has gone into making this meeting a success. One of the greatest tools we have had to this end has been our new and improved website, created and maintained by Webmaster, Allison Howard. This site has increased visibility and communication among our membership, and facilitated the planning of this meeting. It is my goal as President of this organization to continue to reach out and provide our members with skills and networks to be successful Health Science Librarians in the challenging years ahead.

We hope everyone who attended had an enjoyable time and took valuable information back to their libraries.

Respectfully submitted,  
Barbara A. Wood  
FHSLA Vice President/Program Co-Chair 2007-2008

## Florida Health Sciences Library Association 2007 Treasurer's Report

<b>Beginning Balance</b>	January 1, 2007	<b>\$ 16,534.27</b>
<b>Ending Balance</b>	December 31, 2007	<b>\$ 15,867.37</b>

### Income 2007

Dues 2007	1230.00	
Donations – Vendors (2007 Meeting)	1875.00	
Meeting Registrations	9,395.00	
	<b>Total Income</b>	<b><u>12,500.00</u></b>
		<b>\$ 29,034.27</b>

### Expenses

#### General

Uniform Business Report	61.25	
Check Fees (Returned check)	20.00	
FCHIN Lunch 12/10/07	276.25	
FCHIN – Jean Shipman Expenses	972.00	
Membership Mailing	17.26	
	<b>SubTotal</b>	<b>- 1,346.76</b>

#### 2007 Annual Meeting and CE Expenses

*Hotel	7,063.79	
*Speakers/Officer Gifts	343.75	
*CE Instructors	2,379.24	
Bishop	375.85	
Gordon	1011.13	
Killingsworth	125.00	
Kisby	348.46	
Watson	518.80	
Supplies, Printing	78.55	
* Marco Ribbons	54.04	
* Mailing	24.51	
* Programs/labels/envelopes, etc. <b>No Charge to FHSLA</b> - Donation (valued at \$1,191.27) from Nova Southeastern University		
Banquet Expenses	321.55	
* Service/Tips	100.00	
* Centerpieces/Decos	221.55	
	<b>Sub Total</b>	<b>\$ 10,186.88</b>

**Refunds (Cancellation/Reduction of Fees) \$ 920.00**

#### Strategic Planning Committee Meeting – Expenses

Lunch	\$158.70	
Travel Exp.	<u>554.56</u>	
	<b>Subtotal</b>	<b>713.26</b>
<b>Jan. – Dec. 2007 Total Expenses</b>		<b>\$ 13,166.90</b>

**Income of \$ 29,034.27 Minus Expenses of \$13,166.90 =**

**Ending Balance December 31, 2007 \$ 15,867.37\***

\*Two checks made to USF Foundation – Refunds for J. Orriola/B. Shattuck in the total amount of \$335.00 never cashed.

## **2008 Annual Meeting Committee Chair and Appointed Position Reports**

**Archivist:** Mel Gutzsell, University of Miami

Nothing has been submitted since the 2007 Annual Reports and conference materials; retrieved materials as requested.

**Alert Newsletter:** Ellie Bushhousen, UF, Gainesville; Adriana Yoshii, UF, Borland, Co-Editors  
The University of Florida successfully completed its last year of editorial responsibility with the publication of the FHSLA Alert Newsletter issues of Summer 2007 and Winter 2007/2008.

Following the annual conference in St. Petersburg this May, the FHSLA Alert Newsletter responsibilities will be transferred to FSU for 2008-2011.

**Continuing Education:** Karen Roth, Chair, Morton Plant Mease  
**Committee:** Rose Bland, USF; Pam Sherwill-Navarro, UF

### Classes planned for 2008 Annual Meeting, May 28-30, 2008

1. **PubMed for Experts** taught by Sheila Snow-Croft of the RML/Baltimore  
9 registered participants
2. **Effective PowerPoint Presentations** taught by Dale Prince, RML/Baltimore  
cancelled
3. **It's about Time, It's about Space: Time and File Management** taught by Lynne Fox,  
Denison Memorial Library, University of Colorado  
10 registered participants
4. **Patient Safety Resource Seminar** taught by Sheila Snow-Croft of the RML/Baltimore  
8 registered participants
5. **Purposeful Conversations** taught by Margie West, USF  
8 registered participants

### Instructor Costs

1. No costs involved for RML instructors.
2. Lynne Fox: \$302 (airfare) + 1 night/Vinoy + transportation + meals +\$500 (fee);  
approx. \$1200
3. Margie West: \$500 (fee)
4. Approximate total conference CE costs = \$1700

Computer classes held at USF/St Petersburg Poynter Library computerized classroom; non-computer classes taught at the Vinoy.

A PubMed class for public librarians, sponsored by FHSLA, was offered through TBLC but was cancelled due to lack of enrollment.

**Honors and Awards:** Sylvia Kyle, Nemours Children's Clinic, Chair;  
**Committee:** Suzanne Nagy, FSU; Betty Jo Gaston, St. Petersburg College

Revised June, 2008

The Honors and Awards Committee has responsibility for four awards: Librarian/Paraprofessional Scholarships, Student Scholarships, Librarian of the Year, and Honorary Membership. Since this is a relatively new committee with more duties than originally described, the Policy and Procedure manual has been updated and revised this year. There are still a few details which the next chair will need to add as the processes receive further clarification.

An announcement about the meeting scholarships was published in the Winter issue of the Alert and also in e-mails distributed to the discussion list. In order to reach more students, I recommend that information on the student scholarships be sent to the library schools as well. One Librarian Scholarship has been awarded to Geraldine Kohn from St. Luke's Hospital in Jacksonville. There were also two Student Scholarships awarded, one to David Morgan, a student at University of South Florida, and one to Yong Jeong Yi, a student at Florida State University.

The nomination form for Librarian of the Year has been revised and posted on the FHSLA website. A call for nominations was published in the Winter issue of the Alert. Two nominations were received from the membership. The Honors & Awards Committee selected one of these to recommend as Librarian of the Year, based on the provided point system. This nomination was forwarded to the eligible Executive Committee members who all provided enthusiastic agreement that Allison Howard be named FHSLA Librarian of the Year for 2008. The award will be announced at the annual Business Meeting. The perpetual plaque and a personal plaque will be presented to Allison at that time.

Preliminary guidelines/criteria for Honorary Membership have been submitted to the Executive Committee for approval and posting on the website. A nomination form was also developed to streamline and standardize the process. The Honors and Awards Committee received two nominations for Honorary Membership which were approved by the Executive Committee in an e-mail vote. Following membership vote by acclamation (as stated in the by-laws), certificates will be presented to new Honorary Members Pat Cole and Faith Meakin at the Business Meeting on Friday, May 30, 2008.

Certificates of participation will be distributed to all officers, appointed positions, and committee members at the Business Meeting.

**Membership:** Nita Ferree, UF, Chair; Richard Mercer, Orlando Health, Discussion List Coordinator; Deedra Walton, Orlando Health, Membership Database Editor  
**Committee:** Sharon Henrich, UCH; Dottie Kelly, James A. Haley VA; Geraldine Kohn, UF, Borland; Mary Lawrence, North Broward Hospital District; Nancy Schaefer, UF

**CURRENT MEMBERSHIP**

FHSLA currently has 90 members: 73 Renewing  
10 New  
7 Renewing Honorary

<b>New FHSLA Members 2007-08</b>		
<u>Name</u>	<u>TITLE</u>	<u>INSTITUTION</u>
<b>Pamela Beegle</b>	Liaison to Medicine, Nursing, and Allied Health	Monsignor William Barry Memorial Library Barry University, Miami Shores

<b>Joy A. Bell</b>	Not presently working	San Antonio, TX
<b>David W. Boilard</b>	Director, Medical Library	Florida International University, Miami
<b>Mary Katherine Haver</b>	Adjunct Librarian	Clearwater Campus Library St. Petersburg College, Dunedin
<b>Cary Kenney</b>	Baccalaureate Program Librarian	Caruth Health Education Center Library St. Petersburg College, Pinellas Park
<b>Wallace McLendon</b>	Director	Health Science Center Libraries University of Florida, Gainesville
<b>David C. Morgan</b>	Student	University of South Florida, Tampa
<b>Cheryl A. Myers</b>	Student	University of South Florida, Sarasota
<b>Pamela Terragnoli</b>	Medical Librarian	All Children's Hospital, St. Petersburg
<b>Yong Jeong Yi</b>	Student	Florida State University, Tallahassee

### Honorary Members

As of this date there are a total of 17 Honorary Members. Seven of them are active and returned their 2008 renewal (two did not); six are deceased; and we have no contact information for two others.

<b>Honorary FHSLA Members 2007-08</b>		
<u>NAME</u>	<u>CONTACT INFORMATION</u>	<u>NOTES:</u>
<b>Naomi F. Elia (2006)</b>	8627 Oversight Lane Boca Raton, FL 33496 (561) 852-2882 nelia@synergyretail.com	Wants to continue receiving FHSLA communications.
<b>Carolyn Hall (1995)</b> [NOTE: DID NOT RECEIVE 2008 MEMBERSHIP RENEWAL]	229 W 67 <sup>th</sup> Street Jacksonville, FL 32208 (904) 764-8135	Wants to continue receiving FHSLA communications.
<b>Patricia S. Jennings (1996)</b>	1521 NE 19 <sup>th</sup> Lane Gainesville, FL 32609 (352) 379-1731	Wants to continue receiving FHSLA communications.
<b>Alice M. (Duva) Klein (1977)</b>	4425 Meandering Way Tallahassee, FL 32308 (850) 878-7107	Wants to continue receiving FHSLA communications.
<b>Pamela A. Neumann (2006)</b>	2638 Spreading Oaks Lane Jacksonville FL 32223 (904) 262-9797 <a href="mailto:pneumann@ufl.edu">pneumann@ufl.edu</a>	Wants to continue receiving FHSLA communications.
<b>Ted Srygley (1994)</b> [NOTE: DID NOT RECEIVE 2008 MEMBERSHIP RENEWAL]	2029 NW 170 <sup>th</sup> Street Newberry, FL 32669 (352) 472-3872 <a href="mailto:stacks@mindspring.com">stacks@mindspring.com</a>	Wants to continue receiving FHSLA communications.
<b>Bettye W. Stilley (2005)</b>	4338 Savannah Avenue Jacksonville, FL 32210 (904) 772-9761 <a href="mailto:plstilley@aol.com">plstilley@aol.com</a>	Wants to continue receiving FHSLA communications.
<b>Gwen E. Walters (1996)</b>	7648 Albacore Drive New Port Richey, FL 34655 (727) 376-3161 <a href="mailto:slopoke2@verison.net">slopoke2@verison.net</a>	Does <b>not</b> want to continue receiving FHSLA communications.
<b>Flora Wellington (1986)</b>	5300 W 16 <sup>th</sup> Avenue #130 Hialeah, FL 33012	Does <b>not</b> want to continue receiving FHSLA communications.
<b>DECEASED</b>		
	<b>ADDRESS UNKNOWN</b>	
Alfred Brandon (1992)	Fred Bryant (1976)	
Ann Conlan (1993)	Jewel Garvin (1987)	
Elizabeth Eaton (1977)		

Esther B. Jones (1993)	
Mildred Langner (1991)	
Doris Marose (24 Dec 07)	

**ACTIVITIES**

This committee created a draft trifold brochure which was forwarded to the Strategic Planning Committee for further consideration.

**SUGGESTIONS / CALLS FOR ACTION**

- Allison Howard had compiled two lists of possible potential members, and we suggest that the next Membership Chair use them to wage a new membership campaign.
  
- We request that the Executive Board discuss the management of former members listed in the membership database who have not been active for some time. Deedra Walton, our Membership Directory Editor, would like a policy established on when to remove a name from the directory. Even though we have 90 “paid-up” members, Deedra writes: “Currently, there are 342 members listed in the membership database. Some have not renewed their membership for several years, some are listed as ‘candidate’ and never joined FHSLA and others have probably changed jobs, moved, retired or died.”

Thanks also to Treasurer, Pat Clark and our Membership Directory Editor, Deedra Walton Each of them kept me consistently informed and were gems to work with.

**Nominating Committee:** Barbara A. Wood, USF, Chair

**Committee:** Carolyn Klatt, FSU; Mary Lawrence, North Broward Hospital District; Deedra Walton, Orlando Health

The 2008 Nomination Committee consisted of Barbara Wood, Chair; Deedra Walton; Carolyn Klatt; and Mary Lawrence. Several telephone conversations were held to discuss possible nominees for the positions of Vice President/Program Chair and Treasurer.

The Nominating Committee is very please to report that Nancy Schaefer, Assistant University Library, University of Florida has accepted the nomination for Vice-President/Program Chair and Kristen Morda, Graduate Medical Education Librarian, University of South Florida has accepted the nomination for Treasurer.

Special thanks are given to the members of the Nominating Committee and to Nancy Schaefer and Kristen Morda for willingly giving of their time and talent.

**Strategic Planning:** Allison M. Howard, USF, Chair

1. The Strategic Planning Committee conducted a phone survey of FHSLA members during October and November 2007. The results of the survey were reported in the Winter 2007/2008 FHSLA Alert. To recap: 74% of the membership was contacted. Respondents indicated they belong to FHSLA for the networking opportunities; to learn from colleagues; and to participate in CE and professional development workshops. Of particular interest, 86% indicated they were interested in attending CEs throughout the year, not only at the Annual Meeting. There were 3 questions added about yearly meetings about half-way through the survey and were answered by 49% of the membership. Of that group, 77% also said they wanted a meeting every year and felt that the face-to-face meeting was important, further emphasizing the desire to network; 23% said a physical meeting every other year with a virtual

meeting in the “off” year would be fine although some had reservations about whether FHSLA would remain viable. On the question about having a single day meeting, 52% said no mentioning the meeting wouldn’t be as information packed and people might be less motivated to attend given the size of the state and the distance needed to travel; 48% liked the idea!

2. The Strategic Planning Committee had a face-to-face meeting at Orlando Regional Hospital on November 7, 2007. The entire SPC was in attendance.

The Membership Committee had sent materials to be reviewed. A draft of a FHSLA brochure designed by the Membership Committee was reviewed. The go-ahead was given to them to finish creating it with the understanding that the Executive Committee and Strategic Planning Committee would have the final approval.

The Membership Committee also inquired about whether FHSLA wanted to have an Exhibit at the Florida Library Association meeting. The cost would have been about \$600.00 and SPC didn’t think it was a good use of funds. However, we did think it would be useful to have a liaison from FHSLA at the meeting to attend the Special Libraries section and have the new brochures to hand out to people interested.

A letter written by the Membership Committee to be sent to potential new members was read and approved. It was suggested that the Membership Committee also look into what it would cost to obtain the MLA and MLA/SC membership lists for Florida.

3. The Strategic Planning Committee updated their section of the Policy and Procedures and presented it to the Executive Committee for approval.
4. Updated the Strategic Plan - see separate attachment.
5. Florida Consumer Health Information Network – see attachment.
6. FHSLA Website – SPC decided to look into getting our own domain name through a web hosting service. Hostmonster.com was selected and a two-year account was established for \$167.00. See the Webmaster Report for additional information.

**Webmaster:** Mary Edwards and Allison M. Howard

Mary Edwards served as the FHSLA from June through the end of February. University of Florida, which hosted the FHSLA website, made a change of their computers and networks which affected access to the web files and which made updating the site more difficult. With the Strategic Planning Committee endorsement, Allison Howard created a new website hosted by hostmonster.com and was appointed as the new webmaster. With the new hosting service we were able to create our own domain name of [www.fhsla.org](http://www.fhsla.org). The site was completely redesigned and materials from the old site were reformatted for the new site. All the pages meet the World Wide Web Consortium (W3C) web standards. The new site was launched March 6, 2008 and announced via the electronic discussion list.