

## **FLORIDA HEALTH SCIENCES LIBRARY ASSOCIATION 2008 BUSINESS MEETING**

The FHSLA Business Meeting was called to order by President Nadine Dexter at the Renaissance Vinoy Resort and Golf Club, St. Petersburg, FL on Friday, May 30<sup>th</sup>, 2008 at 11:20 AM

### **APPROVAL OF THE MINUTES**

Nadine Dexter asked for approval of the FHSLA Business Meeting held at Hilton Deerfield Beach/Boca Raton Florida on Friday, June 15, 2007. Minutes were approved with one change. Under New Business section 5: "Do" to time constraints was changed to; "Due" to time constraints.

### **OFFICER REPORTS**

#### **President's Report**

Nadine Dexter expressed her gratitude for all the support she received from each and everyone, your help and assistance has been influential in FHSLA's accomplishments this past year. Her deepest gratitude was expressed to Allison Howard. Allison with her busy schedule took extra steps to help Nadine during her professional transition, Allison's diligent efforts helped to keep the program going right on schedule.

Also Nadine expressed, the Committees and their Chairs have done an excellent job setting goals and accomplishing the same. The formation of the committees at last years' annual meeting allowed them to get started early and complete an exceptional job.

Working as Program Chair, Nadine's committee consisted of Barbara Wood and Linda Butson and herself, Nadine expressed gratitude for their time and energies bringing together the wonderful program presented this year.

On a personal note, Nadine was instrumental in bringing in special speakers, addressing relevant challenges facing libraries in Florida, for this year's program, and Nadine also wrote the President's page in the FHSLA Alert Newsletter.

#### **Vice President/Program Chair Report**

Barbara Wood stated the University of South Florida hosted this meeting with special help from Pat Clark of All Children's Hospital. The Local Arrangements Committee which served with distinction consisted of Beverly Shattuck, Barbara Wood, Allison Howard, Kristen Morda and Pat Clark. The committee's hard work paid off with an increase of 10 new members and 11 first time attendees. Also two student scholarships and one paraprofessional scholarship were awarded.

Barbara is excited about the revitalization of FHSLA being the focus of the Executive Committee meeting and the follow through of the Strategic Planning Committee survey.

Our meeting is dependent on our sponsors and we are grateful for the support of our 13 Exhibitors contributions that totaled \$3,000.00. In addition, TaBaMLN sponsored a coffee break and Ovid sponsored a "lunch & learn" and supplied FHSLA with conference bags.

Barbara also acknowledged the tremendous amount of work that went into making this program a success. One of the greatest tools is the new and improved website maintained by webmaster, Allison Howard. The site has increased visibility and communication among our membership and facilitated this years conference planning.

Lastly, Barbara expressed her goals as incoming President are to continue to reach out and provide the members with skills and networks to be successful Health Science Librarians in the challenging years ahead.

### **Treasurer's Report**

Pat Clark's report was reviewed and stands as written.

**Beginning Balance Jan 1, 2007**     **\$16,534.27**

**Ending Balance Dec 31, 2007**     **\$15,867.37**

### **COMMITTEE CHAIR AND APPOINTED POSITION REPORTS**

**ALERT Newsletter:** Ellie Bushhousen, UF, Gainesville; Adriana Yoshii, UF, Borland, Co-Editors. The University of Florida successfully completed its last year of editorial responsibility.

FSU will take over the newsletter from 2008-2011. Nadine expressed appreciation that Suzanne Nagy will be their editor.

**Archivist:** Mel Gutgsell, University of Miami

Nothing has been submitted since the 2007 Annual Reports and conference materials; retrieved materials as requested.

**Continuing Education:** Karen Roth, Chair, Morton Plant Mease. Committee members: Rose Bland, USF; Pam Sherwill-Navarro, UF.

Karen Roth reported 4 courses for this years meeting; four half day classes; one on Wednesday afternoon, one on Thursday morning and two on Thursday afternoon. Karen stated she received very good comments in regards to the programs.

**Membership:** Nita Ferree, Chair, UF. Committee members: Sharon Henrich, UCH; Dottie Kelly, James A. Haley VA; Geraldine Kohn, UF, Borland; Mary Lawrence, North Broward Hospital District; Nancy Schaefer, UF

FHSLA currently has 90 members: 73 Renewing, 10 New Members and 7 of the 9 Honorary Members with known addresses returned their forms. Report stands as written.

**Honors and Awards:** Sylvia Kyle, Nemours Children's Clinic, Chair; Committee members Suzanne Nagy, FSU; Betty Jo Gaston St Petersburg College.

The committee has the responsibility for four awards: Librarian/Paraprofessional Scholarships, Student Scholarships, Librarian of the Year, and Honorary Membership. Sylvia Kyle made the following awards:

#### **Honorary Memberships:**

**Pat Cole** joined in 1973. Pat has been FHSLA's resident historian and has submitted many original writings to the Alert over the years. Pat was overwhelmed and stated FHSLA has given her more than she has contributed.

**Faith Meakin** is the past director of Health Sciences Library at University of Florida. An AHIP fellow since 2004 she volunteered to mentor other librarians fulfilling the AHIP requirements, and she has had an active role in FHSLA.

Honorary Membership was voted by acclamation according to the by laws approving their honorary status.

## Scholarships

The Honors and Awards Committee also awarded One Librarian Scholarship to *Geraldine Kohn* from St. Luke's Hospital in Jacksonville. Two Student Scholarships, one to *David Morgan* a University of South Florida student, and one to *Yong Jeong Yi* a student at Florida State University.

## Librarian of the Year

The Librarian of the Year Award was presented by Nadine Dexter and Sylvia Kyle to **Allison Howard**, a very deserving individual who is dedicated, hard working and doesn't quit until the job is done in great detail. Allison spoke and thanked everyone, she expressed gratitude for everyone's involvement in FHSLA and for making it what it is today.

## **Recognition of Committee Chairs and Members**

Sylvia Kyle distributed the certificates to the chairs of each committee for them to distribute to their members.

- **President:** Nadine Dexter
- **Past President:** Allison Howard
- **Vice President:** Barbara Wood
- **Secretary:** Dottie Kelly
- **Treasurer:** Pat Clark
- **Alert Editors:** Ellie Bushhousen, Adriana Yoshii
- **Continuing Education:** Karen Roth, Chair; Rose Bland, Pam Sherwill-Navarro
- **Honors and Awards:** Sylvia Kyle, Chair; Betty Jo Gaston, Suzanne Nagy
- **Membership:** Nita Ferree, Chair; Sharon Henrich, Dottie Kelly, Geraldine Kohn, Mary Lawrence, Nancy Schaefer
- **Nominating:** Barbara Wood, Chair; Mary Lawrence, Deedra Walton, Carolyn Klatt
- **Program:** Barbara Wood, Co-Chair; Nadine Dexter, Co-Chair, Linda Butson,
- **Strategic Planning:** Allison Howard, Chair; Pat Clark, Richard Mercer, John Orriola, Kaye Robertson, Barbara Shearer, Nadine Dexter, Barbara Wood
- **Archivist:** Mel Gutgsell
- **E-list Coordinator:** Richard Mercer
- **Membership Directory Editor:** Deedra Walton
- **Webmaster:** Mary Edwards and Allison Howard

### **Strategic Planning:** Allison M. Howard, USF, Chair

The Strategic Planning Committee conducted a phone survey of FHSLA members during October and November 2007. The 3 major reasons given for belonging to FHSLA were for: networking, learning from colleagues, and participating in CE and professional development workshops. Other results were published in the Winter 2007/08 FHSLA Alert.

Allison was grateful for the 100% attendance of the Strategic Planning Committee (SPC) at the face-to-face planning meeting at Orlando Regional Hospital on November 7, 2007.

The report stands as written.

### **Webmaster:** Mary Edwards and Allison M. Howard

Mary Edwards served as the FHSLA webmaster from June through the end of February. Changes to the computers and networks at the University of Florida made access to updating our web files very difficult. Allison Howard with the endorsement of the SPC created a new website hosted by hostmonster.com and was appointed as the new webmaster. We were able to create our own domain

name of [www.fhsla.org](http://www.fhsla.org) using the new hosting service. The site was completely redesigned and materials reformatted the new site which launched on March 6, 2008.

### **Acceptance of Committee Reports**

A motion was made to accept the committee reports. The motion was seconded and carried, all in favor.

### **OLD BUSINESS**

#### **SE/A Disaster Planning Task Force**

SE/A Task Force designated members to represent FHSLA are Nadine Dexter, Allison Howard and Geddy Paulaitis.

#### **Florida Consumer Health Information Network (FCHIN) Update –**

Barbara Shearer passed out and reviewed the time line for FCHIN to date. In 2007 FHSLA pledged up to \$5200 to help cover expenses for representatives to attend meetings. The remainder of these funds will be used for the next meeting. FCHIN is still working on identifying new partners to further the FCHIN work.

Three committees have been established:

1. **Communication:** Beth Lawton, Allison Howard, co-chairs
2. **Education & Training:** Charlie Parker, Chair. Members: Cheryl Dee, Nadine Dexter, Chuck McClure, Kathleen Moeller and Roxanna Tovrea
3. **Content:** Mark Flynn, Chair. Members: Linda Butson, Barbara Shearer, Kaye Robertson, Pat Clark, Beverly Shattuck, Sue Felber, Deborah Lawless, and Roumiana Katzarkov.

Barbara Shearer recommended emailing her if one wants to join any of these committees.

### **NEW BUSINESS**

Nadine Dexter introduced 1<sup>st</sup> time attendees.

Dave Boilard – Director of Medical Library at FIU COM  
Mary Katherine Haver – St. Petersburg College  
Roumiana Katzarkov – Miami Children’s Hospital  
Geraldine Kohn – St. Luke’s Hospital Librarian Scholarship recipient  
Wallace McClendon – Director UF Health Science Library  
Kristen Morda - USF Graduate Medical Education Librarian  
David Morgan – USF LIS student – student scholarship recipient  
Cheryl Myers, USF LIS student  
Pamela Terragnoli – All Children’s Hospital  
Yong Jeong Yi – FSU Ph. D student – student scholarship recipient  
Ebrahim Randeree, FSU, College of Information (non-member)

#### **FHSLA By-Laws Amendment:**

A bylaws amendment to add the Membership Chair as an ex-officio member of the Executive Committee because of the importance of this position was brought before the membership. Since this was a change from the original bylaws amendment that was sent out 6 weeks prior to the meeting, the new amendment will be sent out to the membership for consideration and a email vote will be called for 6 weeks later.

### **Mission Statement and Strategic Plan**

The revised plan was distributed and motion was made to accept with one change under Membership Section 3b: The continuing Education and Program Committees are responsible “for” implementation. The motion was adopted.

### **Election of Officers**

Nomination Slate was presented by Barbara Wood, Nominating Committee Chair.

Nancy Schaefer was nominated for Vice President /Program Chair, and Kristen Morda was nominated for Treasurer. Nadine asked for additional nominations for Vice-President/Program Chair and Treasurer, there being no submissions the nominations were closed and both Nancy and Kristen were elected unanimously.

### **Invitation to the 2009 Meeting**

Wallace McClendon, Director of UF Health Science Library was introduced to the FHSLA membership as the host institution for next year’s FHSLA meeting. Wallace is looking forward to hosting and thoughts of having the meeting more centrally located are being looked into.

### **Pass the Gavel**

Nadine Dexter asked Barbara Wood to join her at the podium. Nadine presented Barbara a certificate of appreciation for all her hard work this year. Nadine passed the gavel to Barbara Wood as she handed over the presidency to Barbara for 2008-2009. Barbara also presented a certificate of appreciation to Nadine for this past year of hard work and commitment to FHSLA.

### **Announcement of new Committee Chairs 2008-2009.**

<i>Alert</i> Editor:	Suzanne Nagy
Archivist:	Mel Gutgsell
Continuing Education:	Linda Butson
Honor and Awards:	Vacant
Membership:	Vacant
Program – Co-Chairs:	Nancy Schaefer and Barbara Wood
Strategic Planning:	Nadine Dexter

A call for committee Chairs and committee members was made with no immediate response.

### **Adjournment:**

Barbara Wood asked for a motion to adjourn. The motion was approved unanimously. The meeting was adjourned at 12:10 PM.

Submitted by,

Dorothy R. Kelly, Secretary

Minutes approved 4/24/09