

**FLORIDA HEALTH SCIENCES LIBRARY ASSOCIATION
2007 BUSINESS MEETING**

**Hilton Deerfield Beach/Boca Raton
Friday, June 15, 2007**

The FHSLA Business Meeting was held at Hilton Deerfield Beach/Boca Raton Friday, June 15, 2007. The President, Allison Howard, called the meeting to order at 10:50 AM

APPROVAL OF THE MINUTES

Allison Howard called for corrections to the minutes of the 2006 Executive Committee Meeting held at Ramada Inn & Conference Center, Tallahassee, Florida on Friday, April 7, 2006. The following needs to be corrected at the bottom of page 1, last paragraph: "Alice Klein will be a special guest at lunch" minutes were approved with changes. A motion was made and seconded to accept the minutes with changes. The motion was approved unanimously.

OFFICER REPORTS

President's Report

Allison Howard reported that she spent much of her time over the past year coordinating the efforts of the Program Committee. Next year as Chair of Strategic Planning she plans to look at the structure of the FHSLA organization how function is affected by the current progression of officers through various positions in the organization. In addition, the timing of the yearly meeting will be examined.

Vice President/Program Chair Report

Nadine Dexter, Vice President/Program Chair, thanked everyone for coming and showing their support for FHSLA. In addition she thanked the members of the Program Committees who participated in planning and putting on the program and the guest speakers. Allison Howard encouraged everyone to fill out their evaluation forms as planning for next year's meeting is affected by the evaluations.

Treasurer's Report

Pat Clark was unable to attend the meeting and her report was presented by Allison Howard.

Pat reported a beginning balance of \$13,972.79 on January 1, 2006 and an ending balance of \$16,624.27 on December 31, 2006.

Beginning Balance Dec 31, 2005	\$13,982.79
Deposits	12,077.15
General Expenses	-101.25
2006 Annual Meeting Expenses	-10,985.97
2007 Annual Meeting Expenses	-500.00
Refunds	-780.00
<u>Membership Raffle</u>	<u>-90.00</u>
Ending Balance Dec 31, 2006	\$16,624.27

Pat Clark reports that the current balance is approximately \$24,000. No business expenses have been paid this year.

Allison Howard suggested that there would also be discussion this year regarding the substantial amount of money currently in the treasury. Allison said that they would be looking for ways to give some of the funds back to the membership.

COMMITTEE CHAIR AND APPOINTED POSITION REPORTS

ALERT News Letter: Report stands as written.

Archivist: Report stands as written.

Continuing Education:

Rose Bland commented on her report.

Membership:

'Nita Ferree was unable to attend this year's meeting. Her report stands as written. Allison Howard commented that there are currently 92 paying members and 102 members when the honorary members are included. Five honorary members were deceased in 2006-2007 and two member's addresses were unknown.

Nine new members joined this year. Allison listed the new members and introduced the librarians from Nova Southeastern University who were attending the meeting this year.

Honors and Awards:

Report stands as written.

Strategic Planning:

The Strategic Planning Committee did not meet in 2006.

Webmaster:

Report stands as written. Allison Howard reported that Amy Buhler is stepping down this year. Mary Edwards from UFHSC will be taking over as the new webmaster beginning in June.

OLD BUSINESS

There was no old business.

NEW BUSINESS

1. FHSLA By-Laws Revision: Vote for Honorary Members

Allison Howard reported that under the By-laws as currently written honorary members must receive a ¾ vote of the members present for election. Currently, the names presented are considered by both the Executive Committee and the Honors and Awards Committee. Allison commented that since the process is so well defined that the By-laws should be changed to a vote of acclimation. A motion was made and seconded and was unanimously approved.

2. Research Special Interest Group

The Research Special Interest group is not active. Currently there is some interest in reviving this SIG. Allison Howard encouraged everyone to contact her if they are interested in the group. Dottie Kelly also volunteered to be involved in reconstituting this SIG.

3. FHSLA Members and Meeting Attendance

Allison Howard commented that one of the topics at the Executive Committee meeting was the declining membership in FHSLA. Only half of the membership is attending the meeting each year. She suggests that we survey the membership regarding how often and what type of meetings would prefer. We need to find out what the membership wants and needs. One of the suggestions at the Executive Committee meeting was to make personal phone calls to everyone who has been a member in the past five years. The Executive and Steering Committees will get together and creating five or six questions that can be asked to find out what we should be working toward as an organization. There seems to be a question in the minds of many what is the true focus of our organization and how can we reach the people who are not here.

Beth Layton (UF-Health Sciences Center Library, Gainesville) commented that people from public and special libraries are noticeably absent. In addition, we are competing with other meetings and for limited funds available to attend meetings. Others wondered why were the many hospital libraries in the South Florida area not better represented at this meeting. Pat Cole (Florida Hospital, Orlando) felt that many people join when the meeting is being held in their area and then let their memberships expire. Another suggestion by Naomi Elia, honorary member, involved offering extended memberships at a lower price. Allison Howard feels that the timing of the meeting is also important. Tanya Feddern-Bekcan (U Miami Miller School of Medicine, Miami) suggested when we advertise our meetings we should make the focus "health information" rather than appearing to be advertising only to librarians and to advertise on list serves that include the public libraries and the community colleges.

4. SE/A Disaster Planning Task Force

Nadine Dexter presented the report of the SE/A Disaster Planning Task Force which met at Ocean Springs, Mississippi in February 2007. Nadine reported her experiences during her tour of the disaster area in Mississippi. This was a face-to-face meeting in one the hurricane hardest hit areas. The participants took a six hour tour of the area. A copy of the report was distributed at the Business Meeting.

Nadine also reported on her experiences as she tried to prepare her report for the SE/A Disaster Planning Task Force Meeting. She was not able to get any hospitals in Florida to part with copies of their disaster plans and librarians did not have access to these plans. She also spoke about the FHSLA Disaster Planning courses offered at last years meeting. She reminded everyone to have Docline shut off during a disaster and to encourage the administration of their hospitals or institutions to invest in back-up servers so their libraries can come back online quickly. Nadine will continue to serve on the SE/A Disaster Planning Task Force so members can contact her with questions and suggestions.

5. Consumer Health Portal Grant

Due to time constraints this topic will be covered during lunch.

6. Election of Officers

Nadine Dexter thanked the members of the Nominating Committee for their work this year in preparing the slate of new officers. Committee members were: Beth Layton (UF), Chair, Richard Mercer (Orlando Regional Healthcare), and Karen Roth (Morton Plant Community Healthcare, Clearwater). The Nominating Committee submitted the following:

Vice President/Program Chair: Barbara Greenberg

Secretary: Dorothy Kelly

Nadine asked for additional nominations and being none both, Barbara Greenberg and Dorothy Kelly were elected to Vice President/Program Chair and Secretary of FHSLA.

7. Recognition of Committee Chairs and Members

In the interest of saving time the Recognition of Committee Chairs and Members was rescheduled until lunch.

8. Invitation to the 2008 Meeting at Tampa Bay

Allison Howard introduced Lee Ann Howlett, JoElla Young, Barbara Greenberg and Randy Polo to the membership as the 2008 Meeting Program Committee. No plans have been made so far for the meeting.

9. Pass the Gavel

Allison Howard called Nadine Dexter to the podium and passed the gavel to her as the new President of FHSLA for 2007-2008.

As a gift for all of her hard work in 2006-2007, Nadine gave Allison an engraved gavel showing the term of her service as President of FHSLA.

10. Announcement of new Committee Chairs and members for 2007-2008.

Strategic Planning Committee Chair will be Allison Howard. Other members will be Barbara Shearer, Karen Roth, John Orriola, Pat Clark, Kaye Robertson, and Richard Mercer. Barbara Greenberg and Nadine Dexter will now be ex officio members.

Continuing Education Committee Chair will be Karen Roth. The other members will be Rose Bland and Amy Buhler.

Honors and Awards Committee Chair will be Sylvia Kyle. Betty Jo Gaston and Suzanne Nagy are the other members of the Committee.

Membership Committee Chair will be 'Nita Ferree. Other members include Mary Lawrence, Sharon Henrich, Nancy Schaefer, and Dottie Kelly.

Nominating Committee Chair will be Barbara Greenberg with two other members yet to be determined.

Program Committee Co-Chairs will be Barbara Greenberg and Nadine Dexter. Others members still to be announced.

Appointed Positions:

Alert Newsletter: Ellie Bushhousen and Adriana Yoshii will continue as co-editors.

Archivist: Mel Gutsell

E-List Coordinator: Richard Mercer

Membership Directory Editor: Deedra Walton

Webmaster: Mary Edwards

Adjournment:

Allison Howard adjourned the meeting at 12:10 PM.

Submitted by,
Mary Lawrence, Secretary

Approved: May 30, 2008