

FHSLA Officer Reports, 2006-2007

President:

It's been a busy year! Thanks to all the dedicated volunteers working on the committees!

Committee Chairs and Members were formed and announced at last year's annual meeting allowing them to get started right away. One of the key elements of everyone working together from all across the state is good communication, not only between committee members but also with the President so everyone is kept informed and the best path is taken so the greater good of the organization is achieved.

In addition to writing the "President's Page" for the FHSLA Alert Newsletter, I also wrote letters to our vendors asking for exhibitors and sponsors for our annual meeting. Fifty regular US postal letters were sent and 15 additional emails with the attached letter of invitation and the vendor/sponsor were sent to those for whom I didn't have street addresses. A total of \$2,050.00 was donated to help support our Annual Meeting. Without their help, it would be impossible to have such a great meeting and networking opportunity. I also redesigned the Exhibitor/Sponsorship Registration form which worked great. Our exhibitors and sponsors include:

Basch Subscriptions & The Reference Shelf - \$100

Blackwell Book Services - \$150

BMJ Publishing - \$250

EBSCO - \$100

Elsevier - \$100

Matthews - \$100

Natural Standard/Hospital Reps - \$100

NN/LM SE/A - \$100

Ovid - \$100

Rittenhouse - \$100

Stat!Ref/Teton - \$250

Thieme Publishers - \$100

Thomson Scientific - \$400

Touch of Life Technologies - \$100

The majority of my time as President has been in coordinating the efforts of our Program Committee. The Committee was made up of 4 people; Sharon Henrich from University Community Hospital, Tampa; Co-chair Nadine Dexter, FSU College of Medicine, Tallahassee; Co-chair, Kaye Robertson, Nova Southeastern University, Ft. Lauderdale, and myself. Kaye also coordinated all the local arrangements. Thank you for your great work! For more about the conference, please see the Program Committee and Continuing Education Committee Reports.

Our Past President, Sandra Canham, moved to Georgia in January 2007 which left us without a chair for the Strategic Planning Committee. This is the second year in a row we have been left not only without a chair for this committee but also a voting member for the following year as well.

The organizational structure is the following: Once a person becomes Vice President, they are basically making a commitment for 4 years. One year as Vice President, one year as President, one year as Strategic Planning Chair, and one year as a voting member of Strategic Planning. That's a lot to ask for a volunteer. It may be that the Executive Committee could also take the lead in strategic planning with the help of ad hoc committees. I think it may be time to look at our organizational structure as it seems to be breaking down.

While I did consult them on several issues, there were times when it was confusing whether the Executive Committee or the Strategic Planning Committee needed to be consulted. Reorganization may help with this also.

In reviewing the 2006 Executive Committee minutes, I was reminded that last year "Sandra made the recommendation that the Strategic Planning take on reviewing the organization and structure of FHSLA. This is something I will explore this next year as I move on to chair that committee.

Respectfully submitted:

Allison M. Howard, President 2006-2007

Vice President/Program Chair:

The 2007 Annual Meeting was held at the Hilton Deerfield Beach/Boca Raton and in Deerfield Beach, FL, June 13 - 15. Nova Southeastern University medical librarians are hosting this meeting and have done a superb job. The Program Committee consisted of Kaye Robertson and Nadine Dexter Co-Chairs; Allison Howard, and Sharon Henrich. The Local Arrangements Committee included Kaye Robertson, Chair; and Fran Basileo. The Program and the Local Arrangements Committees have worked very hard to develop an interesting, stimulating, and enjoyable meeting. **The Future is Now** is the theme for this 36th meeting.

The banquet speaker was **J. Dale Prince**, MA, MLS, AHIP, the Technology Coordinator for the National Network of Libraries of Medicine, Southeastern Atlantic Region located at the Human Services Library of the University of Maryland, Baltimore. Dale provides internet and technology instruction to medical librarians and health professionals within the region, as well as training and outreach for a variety of NLM programs and services. He received his Master of Library Science from Indiana University, and is a member of Beta Phi Mu and the Academy of Health Information Professionals.

Our keynote speaker was **Betsy L. Humphreys**, MLS, AHIP, Deputy Director, National Library of Medicine. Ms. Humphreys received a B.A. from Smith College, where she was elected to Phi Beta Kappa, and an M.L.S. for the University of Maryland, College Park. She is a member of the Institute of Medicine of the National Academy of Sciences, a Fellow of the American College of Medical Informatics, and a Distinguished Member of the Academy of Health Information Professionals. She has received President's Awards from both the American Medical Informatics Association and the Medical Library Association. Ms. Humphreys presents and publishes widely.

The plenary speaker, was **Cynthia Kisby**, MLA is Head, Regional Campus Libraries, University of Central Florida Libraries in Orlando, and has been certified by the Society for Human Resource Management. She has coordinated mediated searching, library instruction, and staff development services at UCF. She has served as a librarian in medical, public, school, and academic libraries. Cynthia was a teacher and Peace Corps volunteer, president of the Florida Chapter of the Association of College and Research Libraries, an executive board member of the Florida Library Association, and an officer in the Tampa Bay Medical Library Network. Cynthia is also a member of Beta Phi Mu.

Our luncheon speaker was **Janice Kelly**, the Executive Director of the NN/LM, who provided us with the RML Update so we can keep current on the activities of the National Network of Libraries of Medicine Southeastern/Atlantic Region.

We offered a CE class on Wednesday afternoon as well as four CE classes on Thursday. Our vendors were available on Thursday afternoon as well as Friday morning.

This year the conference was focused around changes that we all live with in our profession. Our NLM colleagues were present to share the new NLM Long range Plans and how those plans could impact medical librarianship. Hard copies of the NLM Long Range plan were handed out to every conference attendee.

FHSLA Members: 33
Non-Members: 4

With the extra meal tickets purchased and complimentary tickets given by the Program and Local Arrangement Committees the number of people attending the Thursday night banquet was 54; Friday breakfast was 53, and for Friday luncheon, 36.

A lot of work has gone into making this meeting a success and we hope everyone who attended had an enjoyable time and took valuable information back to their libraries.

Respectfully submitted,
Nadine Dexter
FHSLA Vice President/Program Chair 2006-2007

Committee Chair and Appointed Position Reports

Archivist: Mel Gutgsell

Nothing has been submitted since the 2006 Annual Reports.

Alert Newsletter: Ellie Bushhousen; Adriana Yoshii, Co-Editors

The Winter 2006 FHSLA *Alert* was successfully published by mid-March 2007. The upcoming Summer FHSLA *Alert* will be published no later than July 2007. A submission request for the summer issue will be sent after the annual meeting in Deerfield Beach/Boca Raton. An effort to identify key reporters from member institutions will be made. This is to ensure a comprehensive coverage of news is established for the FHSLA Alert Newsletter publications.

One more pre-conference issue will be published during Winter/Spring 2008. Following that meeting, the will FHSLA *Alert* Newsletter responsibilities will be transferred to FSU for 2008-2011.

Respectfully submitted,
Ellie Bushhousen and Adriana Yoshii

Continuing Education: Rose Bland, Chair

The Committee had three members: Rose Bland, Chair, Jan Booker and Nancy Schaefer.

Here are the updates as of the last committee report dated March 7, 2007:

Based on the member CE survey and suggestions, five CE classes were arranged and scheduled. As of this date each class has the necessary registrations to be held.

The schedule for the classes was:

Measuring Your Impact: Using Evaluation for Library Advocacy - Wednesday, June 13th - 10:30 am– 5:00 pm
Instructor: Dale Prince, NNLM/SEA

Geeks Bearing Gifts: New Technology Trends - Thursday, June 14th - 8:00 am – Noon
Instructor: Dale Prince, NNLM/SEA

Writing for Publication - - Thursday, June 14th - 8:00 am – Noon
Instructor: Rachel Singer Gordon, Lisjobs.com

Emotional Intelligence: What it is and why it matters - Thursday, June 14th - 1:30 pm – 5:30 pm
Instructor: Candace D. Watson, Learning Disciplines and Practices

Stepping Out of the Library - Thursday, June 14th - 1:30 pm – 5:30 pm
Instructors: Elizabeth Killingsworth & Corinne Bishop, UCF

Class Prices

Member \$75.00 and \$80.00 (Writing for Publication)

Non-Member \$95.00 and \$100.00 (Writing for Publication)

Student \$45.00 and \$50.00 (Writing for Publication)

Estimates of costs:

Measuring Your Impact: 12 Registrants (10 members, 2 non-members) \$940.00 (Revenue)

Gift Certificate: \$50.00

\$940 - \$50 gift certificate = \$890 profit

Geeks Bearing Gifts: 16 registrants (14 members, 2 non-members) \$1240.00 (Revenue)

Gift Certificate: \$50.00

\$1240 - \$50 gift certificate = \$1190 profit

Writing for Publication: 10 registrants (8 members, 2 non-members) \$840.00 (Revenue) (paid ½ flight and shuttle as her costs were shared with SEFLIN where she was also teaching a class)

Rachel travel: \$253.81 flight / 2 = 129.905 rounded to \$130 + shuttle x 2/2 \$50.00 + shuttle to our hotel = \$180 + \$110 hotel + \$75 meals + \$800 honorarium = \$1165 (estimated)
 \$840 - \$1165 = (\$325)

Emotional Intelligence: 6 registrants (4 members, 2 non-members) \$490.00 (Revenue)

Candace travel: 230.13 x 2 x .485 = 223.2261 rounded up to \$225 + \$110 hotel + \$75 meals + \$250 honorarium = \$660 (estimated)
 \$490 - \$660 = (\$170)

Stepping Out of the Library: 13 registrants (11 members, 2 non-members) \$1015. (Revenue)

Elizabeth/Corrine travel: 199.49 x 2 x .485 = 193.5053 rounded up to \$240 + \$110 hotel + \$150.00 meals + \$250 honorarium = \$750 (estimated)
 \$1015 - \$750 = \$265 profit

Respectfully submitted,
 Rose Bland
 Chair, Continuing Education Committee

Honors and Awards: Deb Lawless, Chair

This year's Committee was made up of three members - JoElla Young, Sylvia Kyle, and Deborah Lawless, Chair. We conducted our business primarily through e-mail and telephone communications throughout the year.

Announcements soliciting applications for scholarships and nominations for the Librarian of the Year award were published in the FHSLA and Southern Chapter newsletters and on the FHSLA listserv. There were no nominations for Librarian of the Year. This is the second consecutive year that no award has been given in this category.

There was one successful application for the annual meeting scholarship. The candidate then declined the scholarship as she had received funding from her hospital. The Committee is working to refine the procedures for awarding scholarships. The Committee suggests that the deadline for applications for scholarships be changed to at least two weeks before the early registration deadline, rather than the current one week. Also, the Committee suggests that a confirmation letter be sent to scholarship recipients that would be used as a voucher/credit to be included with their registration. The Committee procedures manual will be updated to incorporate these changes.

Pending approval of an amendment to the Bylaws, future recommendations for honorary membership will originate with the Honors & Awards Committee. Any necessary changes in procedure will be proposed by next year's committee.

Respectfully submitted,
 Deborah Lawless
 Chair, Honors & Awards Committee

Membership: Nita Ferree, Chair; Richard Mercer, Discussion List Coordinator; Deedra Walton, Membership Database Editor

CURRENT MEMBERSHIP

FHSLA currently has 102 members including 10 active Honorary Members and nine new members that joined this year.

| NEW FHSLA MEMBERS 2006-07 | | |
|---------------------------|------------------------------------|---|
| NAME | TITLE | INSTITUTION |
| Scott P. Johnson | Medical Librarian | Halifax Medical Library, Daytona Beach |
| Roumiana Katzarkov | Director | Miami Children's Hospital Medical Library Miami |
| Geraldine Kohn | Senior Library Technical Assistant | University of Florida Borland Health Sciences Library, Jacksonville |
| Kathleen A. Moeller | Director | University of Florida Borland Health Sciences |

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|------------------|---------------------------------|--|
| | | Library, Jacksonville |
| Kristen Morda | Instructor Librarian | University of South Florida, Shimberg Health Sciences Library, Tampa |
| Randy Polo | Access Services Librarian | University of South Florida, Shimberg Health Sciences Library, Tampa |
| Amy Purvis | Director | Galen Library, Galen Health Institute, St. Petersburg |
| Sally Rutherford | Coordinator of Library Services | Maryland General Hospital, Medical Staff Library, Baltimore, MD. |
| Michael L. Scott | Manager | Corporate Library Services Orlando Regional Healthcare, Orlando |

HONORARY MEMBERS

As of this date there are 17 Honorary FHSLA members (10 are active, 5 are deceased and 2 we have no contact for). During this year the committee sent a newly designed Honorary Membership Renewal form to the 10 members for which we had an address. They were asked for updated contact information and whether or not they wished to continue receiving communications from FHSLA. The following table lists the most current information that we have.

| HONORARY FHSLA MEMBERS 2006-07 | |
|--------------------------------|---------------------|
| Deceased | Address Unknown |
| Alfred Brandon (1992) | Fred Bryant (1976) |
| Ann Conlan (1993) | Jewel Garvin (1987) |
| Elizabeth Eaton (1977) | |
| Esther B. Jones (1993) | |
| Mildred Langner (1991) | |

| Active Honorary Members | | |
|-------------------------------------|--|--|
| Name | CONTACT INFORMATION | NOTES: |
| Naomi F. Elia (2006) | 8627 Overset Lane Boca Raton, FL 33496 (561) 852-2882 nelia@synergyretail.com | Wants to continue receiving FHSLA communications. |
| Carolyn Hall (1995) | 229 W 67 th Street Jacksonville, FL 32208 (904) 764-8135 | Wants to continue receiving FHSLA communications. |
| Patricia S. Jennings (1996) | 1521 NE 19 th Lane Gainesville, FL 32609 (352) 379-1731 | Wants to continue receiving FHSLA communications. |
| Alice M. (Duva) Klein (1977) | 4425 Meandering Way Tallahassee, FL 32308 (850) 878-7107 | Does not want to continue receiving FHSLA communications. |
| Doris Marose (1987) | 7320 Killarney Drive Sarasota, FL 34238 (941) 925-7104 | Wants to continue receiving FHSLA communications. |
| Pamela A. Neumann (2006) | 2638 Spreading Oaks Lane Jacksonville FL 32223 (904) 262-9797 pneumann@ufl.edu | Wants to continue receiving FHSLA communications. |
| Ted Srygley (1994) | 2029 NW 170 th Street Newberry, FL 32669 (352) 472-3872 stacks@mindspring.com | Wants to continue receiving FHSLA communications. |
| Bettye W. Stilley (2005) | 4338 Savannah Avenue Jacksonville, FL 32210 (904) 772-9761 plstilley@aol.com | Does not want to continue receiving FHSLA communications. |

| | | |
|--------------------------------|--|---|
| Gwen E. Walters (1996) | 7648 Albacore Drive New Port Richey, FL 34655 (727) 376-3161 slopoke2@verison.net | Wants to continue receiving FHSLA communications. |
| Flora Wellington (1986) | 5300 W 16 th Avenue #130 Hialeah, FL 33012 | Wants to continue receiving FHSLA communications. |

I wish to thank the other Membership Committee members for their help and service in the past year: Janet M. Schneider, Narges Ahmadi, and Sally E. Haff.

And a special thanks to Treasurer, Pat Clark and our Membership Directory Manager, Deedra Walton. They kept all the information straight and kept me consistently informed. You can't beat support like that.

Respectfully submitted,
Nita Ferree, Membership Committee Chair

Nominating Committee:

The 2007 Nominating Committee consisted of Nadine Dexter, Chair; Beth Layton; Richard Mercer and Karen Roth. Several telephone conversations were held to discuss possible nominees for the positions of Vice President/Program Chair and Secretary.

The Nominating Committee is very pleased to report that Barbara Greenberg, Public Services Librarian at University of South Florida has accepted the nomination for Vice President/Program Chair and Dorothy Kelly, Manager of Library Services, Suncoast Hospital has accepted the nomination for Secretary.

Special thanks are given to the members of the Nominating Committee and to Barbara Greenberg and Dorothy Kelly for willingly giving of their time.

Respectfully submitted,
Nadine Dexter
FHSLA Vice President/Program Chair/Nominating Chair

Strategic Planning: The Strategic Planning Committee did not meet this year. No chair this year.

Webmaster: Amy Buhler
2006 FHSLA Webmaster Report – Statistics update
Webmaster: Amy Buhler

From March 2005 to February 2006, there was an average of 1,290 user visits and 4,815 hits per month. These numbers are up from last year (880 visits & 3,891 hits per month). Additions were made to the meeting page listing the 2005 Annual Meeting information & minutes, 2006 Annual Meeting information, and 2005 Strategic Planning.

2007 FHSLA Webmaster Report
Webmaster: Amy Buhler

This year the hosting of the UFHSC Libraries' website was shifted to an outside provider and consequently, the FHSLA website went with it. There are now two addresses for our organization: www.hscl.ufl.edu/fhsla and www.library.health.ufl.edu/fhsla/. These are mirror sites so they contain the same information.

From March 2006 to February 2007, there was an average of 2,130 user visits and 6,085 hits per month. These numbers have substantially increases from last year (an average of 1,290 visits & 4,815 hits per month). Additions were made to the meeting page listing the 2006 Annual Meeting information and minutes as well the 2007 Annual Meeting information.

Mary Edwards from UFHSCL will be taking over as the new webmaster beginning at the June annual meeting. It's been a pleasure!