

FLORIDA HEALTH SCIENCES LIBRARY ASSOCIATION

2001 Executive Committee Minutes

Dolphin Hotel, Walt Disney World
Orlando, FL

May 28, 2001

The Executive Committee Meeting was called to order by President Erica Powell at the Walt Disney World Dolphin Hotel, Orlando, FL May 28, 2001 at 2:10 PM.

Members Present:

Jan Booker	Lakeland Regional Medical Center	Union List Coordinator
Naomi Elia	Orlando Regional Healthcare	VP/Program Chair
Dottie Kelly	Largo Medical Center	Strategic Planning Chair
Susan McCullough	Univ of Florida - Borland Library	CE Coordinator
Erica Powell	Univ of Miami - Calder Library	President
Pamela Sherwill-Navarro	Univ of Florida - HSCL	Secretary
Deedra Walton	Orlando Regional Healthcare	Treasurer
Gwen Wolff	Wolfgang Knowledge Management	Immediate Past President

Members Absent:

David Goolabsingh	Univ. of Miami-Calder Library	Alert Editor
Mel Gutsell	Univ. of Miami-Calder Library	Archivist
Rae Jesano	Univ. of Florida-HSCL	Discussion List Moderator
John Orriola	Univ. of South FL-Shimberg Library	Membership
Tara Tobin	Univ. of Florida- HSCL	Webmaster

OFFICER'S REPORTS

President - Thank you notes and certificates were mailed to all of the sponsors of the 2000 Annual Meeting. Certificates of appreciation have been prepared and will be presented at the 2001 Annual Business meeting to officers and committee chairs.

Scholarship information was distributed through the discussion list, the web site and to both USF and FSU schools of library science. There was only one applicant, Annamae Tryphus, from All Children's Hospital and a student at USF was awarded the scholarship.

Secretary - The minutes of the 2000 Executive committee were accepted.

Treasurer- The balance on December 31, 1999 was \$6531.30. Income including dues, meeting registration and sponsors was \$10125.00. Expenses for the year both general and from the annual meeting were \$10109.60. The balance on December 31, 2000 was \$6547.15. This is an increase of \$15.85 from the previous year.

Vice President/Program Chair - Since the MLA Annual Meeting: 2001 An Information Odyssey was held in Orlando, FL this year a decision was made not to have an FHSLA annual meeting as we normally do. In order to meet the FHSLA requirement The Executive Committee and Annual Business Meeting are being held during the MLA meeting as a SIG (Special Interest Group). The members of FHSLA were encouraged to participate in the national MLA meeting. This was an excellent opportunity for members to attend a national meeting.

Alert Editor - No report

Discussion List Moderator - This person in this position changed in mid-January. The statistics are from that time forward. Two new people were added to the list, 6 addresses were edited and 2 addresses were deleted, as they were duplicates. A total of 53 messages were posted to the list since mid-January. The list moderator has received 526 error messages. The list will be updated to remove former members and to add any new members when the directory is revised.

Web Master- Statistics: 7,960 users visits between May 2000-April 2001
28,986 hits between May 2000-April 2001

Additions: MLA information, Scholarship information, Business Meeting information, Strategic Planning minutes, and Membership page. The Alert: This is not up to date since issues have not been received. When the editor sends electronic copies they will be added.

COMMITTEE REPORTS:

Strategic Planning:

The attendance at the meeting was small, but a great deal was accomplished.

Continuing Education:

The CE coordinator is continuing to look for CE opportunities for the fall or for the next annual meeting. A survey will be distributed at the business meeting to help determine what the members are interested in.

Nominating:

This year's nominating committee consisted of Naomi Elia, Dottie Kelley and Pam Neumann. Nominations were needed for the positions of Secretary and VP/Program chair. The committee nominated Sandra Canham for the position of Secretary. Sandra has accepted the nomination. The committee also nominated Pamela Sherwill-Navarro for Vice President/Program chair. Pamela has also accepted the nomination.

OLD BUSINESS:

There was some discussion on planning a regional CE class for the fall as a stand-alone. TABAMLN has shown some interest in holding a class on electronic journals and information

delivery with Ellen Nagle as the instructor. Susan McCullough will contact TABAMLN to see if this is something that could be jointly sponsored.

NEW BUSINESS:

Susan McCullough will distribute a CE survey that is based upon the MLA knowledge areas. The survey can be turned in at the business meeting or faxed back to Susan.

FSU is in the process of developing a medical school and a medical library to support it. Naomi will contact the new medical library director, when named, and encourage the library staff to join and support FHSLA.

The question has been raised about the Alert and the Membership directory and the method of delivery. Some members would prefer the paper method and others have expressed interest in an electronic version. A survey will be placed in the next ALERT to determine the preference of the membership.

The Membership Directory will be sent out as an email attachment that members are able to print or save in electronic format. That will protect the privacy of members and facilitate updates. The annual cost of producing the directory has been about \$300. If any members are unable to access the electronic version a copy of it will be printed and mailed to members.

There being no further business the meeting was adjourned at 2:55 PM.

Respectfully submitted,

Pamela Sherwill-Navarro
Secretary